

**AGENDA**  
**Village Board of East Aurora**  
**September 21, 2020 Regular Meeting at 7 p.m.**

**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Minutes of Village Board Meeting for August 17, 2020
- D. Approval of Payment of Abstract for Fiscal year 2020-2021: Voucher Nos. 60138 through 60177 for a total of \$87,087.42.

**2. SPEAKERS & COMMUNICATIONS (I)**

**3. PUBLIC HEARINGS**

- A. Consideration of an Application for Three or more Dogs for 85 Brooklea Drive for Anthony and Jennifer Izzo
- B. Consideration of an Application for Three or more Dogs for 821 Martin Drive for Ann Marie and Shawn Matott
- C. Hamlin Park Master Plan Proposal

**4. OFFICIAL CONSIDERATIONS**

- A. Consideration of an Application for Three or more Dogs for 85 Brooklea Drive for Anthony and Jennifer Izzo
- B. Consideration of an Application for Three or more Dogs for 821 Martin Drive for Ann Marie and Shawn Matott
- C. Consideration to Approve and Adopt the Hamlin Park Master Plan
- D. Consideration of Local Law No. 6 to Amend Section 104-3 of the Village Code requiring permits for keeping other than household pets
- E. Consideration to Appoint Gavin (Ivan) Menz to Meter Reader/Caretaker as requested by the DPW Superintendent
- F. Consideration to approve 2019/2020 budget adjustments
- G. Consideration to approve 2020/2021 budget adjustments
- H. Schedule a Public Hearing on October 19<sup>th</sup> to Repeal Section 209 – Signs of the Village Code (this was replaced by Section 285-44 – Sign Regulations contained in the Zoning Code section
- I. Consideration to approve the Demolition of a barn at 326 Olean owner Brian Fisher as referred by HPC

**5. SPEAKERS & COMMUNICATIONS (II)**

**6. DEPARTMENT HEAD REPORTS**

**7. EXECUTIVE SESSION AND ATTORNEY MEETING**

**8. ADJOURNMENT**

**VILLAGE OF EAST AURORA  
VILLAGE BOARD MEETING  
September 8, 2020 –7:00 PM**

**Present:**

Trustee Lazickas  
Trustee Kimmel-Hurt  
Trustee Cameron  
Trustee Porter  
Trustee Schoeneman  
Trustee Scheer  
Mayor Mercurio

**Also Present:**

Maureen Jerackas, Clerk-Treasurer  
Shane Krieger, Chief of Police  
Robert Pierce, Village Attorney  
Chris Trapp, Deputy Village Attorney  
Cathie Thomas, Village Administrator  
Matthew Hoeh, Superintendent of Public Works  
Elizabeth Cassidy, Building Inspector  
Jessica Taneff- Deputy Clerk  
0 Members of the public

A Motion by Trustee Schoeneman to approve the Village Board minutes of August 17, 2020, seconded by Trustee Kimmel-Hurt and carried with unanimous approval.

Trustee Porter moved to approve the Payment of Abstract(s) for:

Fiscal year 2020-2021: Voucher Nos. 60061 through 60137 for a total of \$396,773.25  
Seconded by Trustee Scheer and unanimously carried.

**PRESENTATION**

- The Administrator introduced the three members from Erie County Water Authority. Margaret Murphy and Mike Quinn spoke in detail of the agreement for Castle Hill Pump Station.
- Discussion of the Annual Agricultural district enrollment.

**PUBLIC HEARINGS**

- A Motion by Trustee Cameron to open a public hearing at 7:35PM, for a Special Use Permit for Integris Equipment, Jacob Steck at 662 Persons Street, was seconded by Trustee Lazickas and carried with unanimous approval.

- Jake Steck-Integrus Equipment- told the Board their business is strictly for selling and distributing their medical equipment. There is no show room, so people cannot just come in.

On a Motion by Trustee Porter to close the public hearing at 7:38PM, was seconded by Trustee Lazickas with 6 ayes and 1 abstain. The public hearing was closed.

- A Motion by Trustee Kimmel-Hurt to open a public hearing at 7:38PM, of Local Law No. 6 to Amend Section 104-3 of the Village Code requiring permits for keeping other than household pets, was seconded by Trustee Lazickas and carried with unanimous approval.
  - Trustee Schoeneman spoke of the new wording for Local Law 6, for the code concerning chicken permits. Trustee Schoeneman spoke about applicants getting the signatures from their neighbors within a range of 225ft of their house. If the applicant has a neighbor who denies approval for having chickens, the applicant must have a public hearing.

On a Motion by Trustee Kimmel-Hurt to close the public hearing at 7:44PM, was seconded by Trustee Porter and unanimously approved.

- A Motion by Trustee Schoeneman to open a public hearing at 7:45PM, of Local Law 5 of 2020 to Amend Section 214 of Village Code Solid Waste, was seconded by Trustee Cameron and carried with unanimous approval.
  - The Administrator said the garbage cans have been filling up quickly all along Main St. She spoke of businesses with apartments and having more receptacles for both the business and apartments.

On a Motion by Trustee Porter to close the public hearing at 7:51PM, was seconded by Trustee Schoeneman and unanimously approved.

## **OFFICIAL CONSIDERATIONS**

- A Motion made by Trustee Porter, to Appoint Brian Halt to the position of Working Crew Chief starting September 9, 2020, was seconded by Trustee Kimmel-Hurt and unanimously approved.
- **A Motion by Trustee Cameron for An Application of a Request for a New Special Use Permit, dated July 1, 2020, is hereby:**  
APPROVED for applicant Integrus Equipment, Lawrence Maroney, President and Jacob Steck, Vice President, to operate a medical equipment and supplies distribution business at 662 Persons Street.  
The Village Board shall serve as the Lead Agency for purposes of the State Environmental Quality Review Act (SEQRA). A Negative Declaration is made under SEQRA and said application is determined to be an Unlisted Action. Should any part of the application and Special Use Permit approval be in conflict with any segment of the underlying Village Code (i.e., Zoning, etc.), adherence shall be with the Village Code provisions. The Village shall have the right to periodically inspect the property for compliance with the Village Code, the Special Use Permit

and its conditions. The nature, duration and intensity of the operations which are involved in, or conducted in connection with, this Special Use Permit shall not be increased or expanded without the approval of the Village Board. Any increase or expansion shall be considered at a public hearing held in accordance with the application requirements and administrative procedures which have been adopted by the Village Board. This Special Use Permit shall expire if meaningful construction has not been commenced within one year, and has not been completed within two years, of final Special Use Permit approval or, if no construction is involved, if the use has not been commenced within one year of final Special Use Permit approval. This Special Use Permit shall expire if the use, once begun, ceases operation, for any reason, for more than six consecutive months. For seasonal uses, the use will be considered ceased if there is no operation for at least 12 consecutive months. This Special Use Permit may be revoked by the Village Board if it is found and determined that there has been a material failure of compliance with any one of the terms, conditions, limitations or requirements imposed by the Special Use Permit. Revocation may also occur in the event of Village Code violations occurring at the property. The Village Board shall hold a public hearing to consider whether or not the Special Use Permit grantee has violated the terms and conditions of the Special Use Permit or if any Village Code violations have occurred. The public hearing shall be held only after the permit grantee has been notified. Notice of the violations and of the date, place and time of the public hearing shall be mailed to the Special Use Permit grantee by certified mail, return receipt requested, directed to the last known address of the permit grantee.

, was seconded by Trustee Lazickas with 6 ayes and 1 abstain.

- A Motion by Trustee Kimmel-Hurt, to Approve the Special Use Permit for Integris Equipment, Jacob Steck at 662 Persons Street, was seconded by Trustee Kimmel-Hurt with 6 ayes and 1 abstain.
- A Motion by Trustee Lazickas, Schedule a Public Hearing to consider adoption of the Hamlin Park Master Plan on September 21, 2020, was seconded by Trustee Kimmel-Hurt and unanimously approved.
  - The Administrator spoke about grants and outside funding for the security camera system near Hamlin Park. Trustee Scheer spoke about the water feature and referenced to the water splash pad at Green Lake in Orchard Park. He said this could be a possibility to put in at Hamlin Park and is affordable.
- A Motion by Trustee Kimmel-Hurt, to Set a Public Hearing for the Special Use Permit for Artic Bite, Ling Feng at 16 Buffalo Rd. for October 5, 2020, seconded by Trustee Schoeneman and was unanimously approved.
  - Trustee Scheer asked about the new code for sending special use permits to the Planning Commission. The Administrator said the code was amended for special use permits and if the Board deems the request to be minor, it does not have to go before the Planning Commission. Trustee Kimmel-Hurt asked if there will be major renovation with them adding a kitchen. CEO Cassidy responded that it is not major and adding a kitchen will be handled under a normal building permit.
- A Motion by Trustee Schoeneman, to Refer the Special Use Permit for Charlie's Diner, Steven Krastev at 510 Main St. to the Planning Commission on October 6, 2020, seconded by Trustee Cameron and was unanimously approved.
  - Trustee Porter asked if the building needed a handicap ramp before approval of the special use permit. CEO Cassidy responded that there was a prior verbal

agreement about not having a ramp access with the previous property owner. The new owner has said no to the old agreement due to liability. There is a spot in the back of the building for a lift and the owner is currently getting prices for the lift. Attorney Pierce will review the application and give his opinion.

- A Motion by Trustee Porter, to Authorize the Mayor to Sign an Intermunicipal Agreement with Erie County for the Village to receive CARES Act Funding reimbursement for items purchased related to addressing the COVID-19 pandemic, seconded by Trustee Lazickas and was unanimously approved.
- A Motion by Trustee Lazickas, to Set a public hearing for the ReZoning Application for Lisa DeCarlo – 636 East Filmore Ave – Urban Falls LLC for October 5, 2020, seconded by Trustee Kimmel-Hurt and was unanimously approved.
- A Motion by Trustee Porter, to Authorize the Mayor to sign the contract renewal for the Part time SRO with the EA School District, seconded by Trustee Lazickas and was unanimously approved.

#### **DEPARTMENT HEAD AND TRUSTEE REPORTS**

- Police Chief- Chief Krieger said he has been getting costs for the cameras. He is asking the Board for permission to start the hiring process to replace the police officer that is retiring in October. The Board gave their approval. The Chief also commented on the protest that took place and said it was peaceful.
- DPW- The Superintendent said he emailed the monthly DPW work report to the Board. The DPW has also started and is halfway through painting the fire hydrants.
- Code- CEO Cassidy said the Town is in the process of moving to the new building. The phones will not be in service for a few days but will have their cellphones if anyone needs them.
- Administrator- The Administrator spoke of the Town move and said the Village will not move for another month. The Administrator said the Oakwood project was supposed to be completed at this time, but they are in the final process of finishing up. Hamburg St. will open once the striping is completed. She also spoke of the four corners and the Superintendent spoke of pricing because the 4<sup>th</sup> ramp is not ADA compliant. The Board agreed to fix and make the 4<sup>th</sup> corner accessible.
- Clerk-Treasurer- The Clerk-Treasurer spoke about the move, new phones, the audit and the Election which is next Tuesday from 12pm-9pm. She said social distance guidelines will be followed and reminded residents to wear their masks when they come in to vote.
- Trustee Lazickas – Trustee Lazickas thanked everyone who was involved with the AMR negotiation.
- Trustee Cameron – None
- Trustee Schoeneman- Trustee Schoeneman gave her opinion on BLM\*\*\*. Trustee Schoeneman also thanked the Board and all the members within the Village for everything they've done for the last 10 years she's been on the Board.
- Trustee Porter- None
- Trustee Scheer-Trustee Scheer spoke of the bad and unacceptable behavior from patrons surrounding the protests.

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- Trustee Kimmel-Hurt- Trustee Kimmel-Hurt referred to what Trustee Scheer spoke about and said in addition, she heard from people being harassed and commented that it is unacceptable.
- Mayor Mercurio- The Mayor thanked Trustee Schoeneman for her time with the Village. He also spoke of the Oakwood vandalism and how it is unacceptable. The Mayor encouraged the residents to stay calm and to be respectable. He also reiterated the information for the Elections next Tuesday and the keep being cautious with Covid.

**ADJOURNMENT**

A Motion was made by Trustee Schoeneman to adjourn the meeting at 8:51PM. Seconded by Trustee Lazickas and unanimously carried.

Respectfully submitted,

Jessica Taneff  
Village Deputy Clerk

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<https://docs.google.com/document/d/1HvttbCMurwIQj7qU8JjAioAadvuxlX4qt99ZCH87d-Q/edit?usp=sharing>



**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
BANK OF HOLLAND GEN CHECK - 00100	60148	Amazon	09/07/2020	1TPY-HF36-49RM	\$501.95	EAPD Office Supplies	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	EAPD Office Supplies	A.5.3120.0230	POLICE DEPARTMENT - DEPARTMENT EQUIPMENT	\$250.97					
		2	EAPD Office Supplies	A.5.3420.0200	POLICE & FIRE DISPATCH - EQUIPMENT	\$250.98					
BANK OF HOLLAND GEN CHECK - 00100	60169	Amazon	09/11/2020	1LYL-CNMW-779V	\$79.17	DPW Certified makrite 9500-N95 Pre-formed Cone Masks (Pack of 20)	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	DPW Certified makrite 9500-N95 Pre-formed Cone Masks (Pack of 20)	A.5.1490.0200	PUBLIC WORKS ADMINISTRATION - EQUIPMENT	\$79.17					
<b>Total vouchers for Amazon: 2</b>					<b>\$581.12</b>						
BANK OF HOLLAND GEN CHECK - 00100	60147	APCO INTERNATIONAL	09/21/2020	00051552	\$105.93	PUBLIC SAFETY TELECOMMUNICATOR 7TH Edition Student Manual	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	For FT Dispatcher Ventura: PUBLIC SAFETY TELECOMMUNICATOR 7TH Edition Student Manual (Item #PST1)	A.5.3420.0440	POLICE & FIRE DISPATCH - TRAINING, TRAVEL & DUES	\$105.93	2021000092	08/26/2020			
<b>Total vouchers for APCO INTERNATIONAL: 1</b>					<b>\$105.93</b>						
BANK OF HOLLAND GEN CHECK - 00100	60138	BLUE CROSS & BLUE SHIELD OF WESTERN NEW YORK	09/21/2020	202450000187	\$61,225.57	Group ID 00417549 Health Insurance; October 2020	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	Health Insurance General Fund Active Employees; October 2020	A.5.9060.0805	HOSPITAL & MEDICAL INSURANCE - HEALTH INSURANCE	\$41,275.44					
		2	Health Insurance General Fund Retirees; October 2020	A.5.9060.0806	HOSPITAL & MEDICAL INSURANCE - HEALTH INSURANCE-RETIRES	\$18,671.25					
		3	Health Insurance Water Fund Active Employees; October 2020	F.5.9060.0805	HOSPITAL & MEDICAL INSURANCE - HEALTH INSURANCE	\$475.65					
		4	Health Insurance Water Fund Retirees; October 2020	F.5.9060.0806	HOSPITAL & MEDICAL INSURANCE - HEALTH INSURANCE-RETIRES	\$803.23					



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Total vouchers for BLUE CROSS & BLUE SHIELD OF WESTERN NEW YORK: 1					\$61,225.57						
BANK OF HOLLAND GEN CHECK - 00100	60151	BOBCAT OF BUFFALO	07/01/2020	01-109978	\$134.38	Parts- zero turn mower	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1				A.5.1640.0460	CENTRAL GARAGE - VEHICLE MAINTENANCE & PARTS		\$134.38	2021000041	07/01/2020	
Total vouchers for BOBCAT OF BUFFALO: 1					\$134.38						
BANK OF HOLLAND GEN CHECK - 00100	60176	CLEAN MD COMMERCIAL CLEANING INC.	09/10/2020	10046	\$586.51	EAFD Monthly Cleaning for 8/10-9/9/20	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1	EAFD Monthly Cleaning for 8/10-9/9/20			A.5.3410.0470	FIRE DEPARTMENT - JANITORIAL SUPPLIES		\$586.51			
Total vouchers for CLEAN MD COMMERCIAL CLEANING INC.: 1					\$586.51						
BANK OF HOLLAND GEN CHECK - 00100	60141	Corelogic	09/08/2020	Duplicate Tax Payment	\$1,987.25	2020 Duplicate Tax Payment: Clinton Docktree 306 S.Grove St. East Aurora, NY SBL #175.12-3-25	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1	2020 Duplicate Tax Payment: Clinton Docktree 306 S.Grove St. East Aurora, NY SBL #175.12-3-25			A.2.0690.0000	OVERPAYMENTS		\$1,987.25			
Total vouchers for Corelogic: 1					\$1,987.25						
BANK OF HOLLAND GEN CHECK - 00100	60172	CYNCON EQUIPMENT INC	06/10/2020	83575-83578	\$479.52	tube broom & exhaust clamp	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1	tube broom & exhaust clamp			A.5.1640.0460	CENTRAL GARAGE - VEHICLE MAINTENANCE & PARTS		\$479.52			
Total vouchers for CYNCON EQUIPMENT INC: 1					\$479.52						
BANK OF HOLLAND	60159	DECK, SAXON	09/15/2020	Fall Election	\$135.00	Payment for Mayor/Village Board in General Village Election on	2021	4	09/21/2020		



**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
GEN CHECK - 00100						9/15/2020 (postponed from 3/18/20)					
Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date					
1	Payment for Mayor/Village Board in General Village Election on 9/15/2020 (postponed from 3/18/20)	A.5.1450.0410	BOARD OF ELECTIONS - ELECTION INSPECTORS	\$135.00							

Total vouchers for DECK, SAXON: 1 \$135.00

BANK OF HOLLAND GEN CHECK - 00100	60153	EAST AURORA AUTO PARTS	09/21/2020	92120	\$1,036.44	misc parts- June/July/August	2021	4	09/21/2020		
Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date					
1	misc parts- June/July/August	A.5.3120.0460	POLICE DEPARTMENT - VEHICLE MAINTENANCE & PARTS	\$477.17							
2	misc parts- June/July/August	A.5.3410.0460	FIRE DEPARTMENT - VEHICLE MAINTENANCE & PARTS	\$135.94							
3	misc parts- June/July/August	A.5.1640.0460	CENTRAL GARAGE - VEHICLE MAINTENANCE & PARTS	\$423.33							

Total vouchers for EAST AURORA AUTO PARTS: 1 \$1,036.44

BANK OF HOLLAND GEN CHECK - 00100	60170	ERIE COUNTY COMPTROLLER	09/15/2020	1800060641	\$1,573.44	August 2020 ELECTRIC SUPPLIER CHARGES	2021	4	09/21/2020		
Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date					
1	571 MAIN ST VILLAGE HALL ACCT 7933856	A.5.1620.0431	BUILDINGS - ELECTRIC	\$362.07							
2	575 OAKWOOD AVE (OLD FIRE DEPT) ACCT 237062	A.5.3410.0431	FIRE DEPARTMENT - ELECTRIC	\$0.00							
3	581 OAKWOOD AVE DPW STORAGE ACCT 5123021	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC	\$0.00							
4	ELM ST SIGNAL ACCT 3514288	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$1.53							
5	ELMWOOD & CHESTNUT HILL BOOSTER PUMP STATION ACCT 3590155 (BILLS EVERY OTHER MONTH)	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$315.75							
6	GIRARD AVE ACCT 893560	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$6.54							
7	PINE ST DPW Offices and Garage; ACCT 256115	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC	\$0.82							
8	PINE ST WATER PLANT; ACCT 288597	F.5.1620.0431	BUILDINGS - ELECTRIC	\$4.36							
9	ST LIGHTING ACCT 4086039	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$237.47							





**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
BANK OF HOLLAND GEN CHECK - 00100	60160	Felton, Bradley	09/15/2020	Fall Election	\$135.00	Payment for Fall Election for Mayor/Village Board on 9/15/2020 (postponed from 3/18/2020)	2021	4	09/21/2020		
				<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
				1	Payment for Fall Election for Mayor/Village Board on 9/15/2020 (postponed from 3/18/2020)	A.5.1450.0410	BOARD OF ELECTIONS - ELECTION INSPECTORS	\$135.00			
Total vouchers for Felton, Bradley: 1					\$135.00						
BANK OF HOLLAND GEN CHECK - 00100	60146	GREATER EAST AURORA CHAMBER OF COMMERCE	09/10/2020	2643	\$111.00	Membership dues, from 10/1/20	2021	4	09/21/2020		
				<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
				1	Membership dues, from 10/1/20	A.5.1920.0440	MUNICIPAL ASSOCIATION DUES - ANNUAL DUES	\$111.00			
Total vouchers for GREATER EAST AURORA CHAMBER OF COMMERCE: 1					\$111.00						
BANK OF HOLLAND GEN CHECK - 00100	60139	GRECO TRAPP PLLC	08/31/2020	Statement #21249	\$61.82	Statement for services rendered, August 2020.	2021	4	09/21/2020		
				<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
				1	Document Reproduction	A.5.6410.0420	ECONOMIC DEVELOPMENT - OPERATING EXPENSE	\$61.82			
Total vouchers for GRECO TRAPP PLLC: 1					\$61.82						
BANK OF HOLLAND GEN CHECK - 00100	60150	HOEH, MATTHEW	09/10/2020	91020	\$9.74	Petty cash- mouse traps	2021	4	09/21/2020		
				<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
				1	Petty cash- mouse traps	A.5.1620.0420	BUILDINGS - MAINTENANCE & REPAIRS	\$9.74			
Total vouchers for HOEH, MATTHEW: 1					\$9.74						
BANK OF HOLLAND GEN CHECK - 00100	60155	IBS OF GREATER BUFFALO	08/17/2020	22110718	\$127.95	EAPD vehicle batteries	2021	4	09/21/2020		



**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number		PO Date
		1	EAPD vehicle batteries		A.5.3120.0460	POLICE DEPARTMENT - VEHICLE MAINTENANCE & PARTS		\$127.95			
Total vouchers for IBS OF GREATER BUFFALO: 1					\$127.95						
BANK OF HOLLAND GEN CHECK - 00100	60140	Lereta, LLC	09/21/2020	Tax Duplicate Payments	\$3,258.71	2020 Duplicate Payments: Brett Crompton SBL 164.19-6-25, 218 Oakwood Ave. East Aurora, NY 14052 Brett Crompton SBL #164.19-6-26, 218 Oakwood Ave. East Aurora, NY Michelle Syrcher SBL #164.20-1-20 340 Parkdale Ave. East Aurora, NY 14052 Nicole Wilczewski SBL #175.12-5-13, 353 Sycamore St. East Aurora, NY 14052	2021	4	09/21/2020		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	Brett Crompton SBL 164.19-6-25, 218 Oakwood Ave. East Aurora, NY 14052		A.2.0690.0000	OVERPAYMENTS		\$72.41			
		2	Brett Crompton SBL #164.19-6-26, 218 Oakwood Ave. East Aurora, NY		A.2.0690.0000	OVERPAYMENTS		\$1,031.06			
		3	Michelle Syrcher SBL #164.20-1-20 340 Parkdale Ave. East Aurora, NY 14052		A.2.0690.0000	OVERPAYMENTS		\$857.52			
		4	Nicole Wilczewski SBL #175.12-5-13, 353 Sycamore St. East Aurora, NY 14052		A.2.0690.0000	OVERPAYMENTS		\$1,297.72			
Total vouchers for Lereta, LLC: 1					\$3,258.71						
BANK OF HOLLAND GEN CHECK - 00100	60161	Montague, Victoria	09/15/2020	Fall Election	\$135.00	Payment for Mayor/Village Board in General Village Election on 9/15/2020 (postponed from 3/18/20)	2021	4	09/21/2020		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	Payment for Mayor/Village Board in General Village Election on 9/15/2020 (postponed from 3/18/20)		A.5.1450.0410	BOARD OF ELECTIONS - ELECTION INSPECTORS		\$135.00			
Total vouchers for Montague, Victoria: 1					\$135.00						



**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
BANK OF HOLLAND GEN CHECK - 00100	60152	NOCO ENERGY CORP.	09/09/2020	11897345/11894902	\$190.00	antifreeze and used oil disposal	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	antifreeze and used oil disposal	A.5.1640.0450	CENTRAL GARAGE - GASOLINE, OIL & GREASE	\$190.00					
Total vouchers for NOCO ENERGY CORP.: 1					\$190.00						
BANK OF HOLLAND GEN CHECK - 00100	60175	NYS ASSOCIATION OF CITY AND VILLAGE CLERKS	09/17/2020	Yearly Dues	\$50.00	Membership dues for 2020-2021	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	Membership dues for 2020-2021	A.5.1325.0440	VILLAGE ADMINISTRATOR - TRAINING, TRAVEL & DUES	\$50.00					
Total vouchers for NYS ASSOCIATION OF CITY AND VILLAGE CLERKS: 1					\$50.00						
BANK OF HOLLAND GEN CHECK - 00100	60142	NYSEG	09/02/2020	ACCT 483, 491	\$3,994.18	ACCTS 483 & 491 ELECTRICITY USAGE; 8/1-8/31/2020	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	STREET LIGHT R3 NYSEG ACCT 1001-3627-483	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$3,645.05					
		2	STREET LIGHT R2 NYSEG ACCT NO 1001-3627-491	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$349.13					
BANK OF HOLLAND GEN CHECK - 00100	60166	NYSEG	09/14/2020	1001-7273-243	\$24.49	ELECTRICITY USAGE-NEAR 650 GIRARD AVE.; 8/11-9/11/20	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	GIRARD AVE SIGNAL NYSEG ACCT NO 1001-7273-243	A.5.5182.0431	STREET LIGHTING - ELECTRIC	\$24.49					
BANK OF HOLLAND GEN CHECK - 00100	60167	NYSEG	09/14/2020	1004-8515-430	\$23.01	400 Pine St., 8/11-9/11/20/20 4 of 12	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>	<b>Account Number</b>	<b>Account Description</b>	<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>			
		1	400 Pine St., 8/11-9/11/20/20 4 of 12	A.5.1640.0431	CENTRAL GARAGE - ELECTRIC	\$23.01					
BANK OF	60168	NYSEG	09/14/2020	1001-0310-448	\$276.44	ELECTRICITY USAGE - 571	2021	4	09/21/2020		



Village of East Aurora  
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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
HOLLAND GEN CHECK - 00100						MAIN ST.; 8/12-9/11/20					
				<b>Line Number</b>		<b>Detail Description</b>					
				1		ELECTRICITY USAGE - 571 MAIN STREET					
					<b>Account Number</b>	<b>Account Description</b>			<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>
					A.5.5182.0431	STREET LIGHTING - ELECTRIC			\$276.44		
Total vouchers for NYSEG: 4					\$4,318.12						
BANK OF HOLLAND GEN CHECK - 00100	60156	POSITIVE PROMOTIONS, INC.	08/31/2020	06590809	\$924.16	fire activity kits	2021	4	09/21/2020		
				<b>Line Number</b>		<b>Detail Description</b>					
				1		fire activity kits					
					<b>Account Number</b>	<b>Account Description</b>			<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>
					A.5.3410.0495	FIRE DEPARTMENT - PREVENTION & INVESTIGATION			\$924.16		
Total vouchers for POSITIVE PROMOTIONS, INC.: 1					\$924.16						
BANK OF HOLLAND GEN CHECK - 00100	60154	REBOY SUPPLY INC.	08/27/2020	91063/91092/91099	\$111.34	storm	2021	4	09/21/2020		
				<b>Line Number</b>		<b>Detail Description</b>					
				1		storm					
					<b>Account Number</b>	<b>Account Description</b>			<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>
					A.5.8140.0420	STORM SEWERS - MAINT & REPAIRS			\$111.34		
Total vouchers for REBOY SUPPLY INC.: 1					\$111.34						
BANK OF HOLLAND GEN CHECK - 00100	60149	ROCKELMAN & HENN PUMP	09/09/2020	32382	\$455.98	oil leaking from exhaust of lift-service needed	2021	4	09/21/2020		
				<b>Line Number</b>		<b>Detail Description</b>					
				1		oil leaking from exhaust of lift- service needed					
					<b>Account Number</b>	<b>Account Description</b>			<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>
					A.5.1640.0420	CENTRAL GARAGE - MAINTENANCE & REPAIRS			\$455.98		
Total vouchers for ROCKELMAN & HENN PUMP: 1					\$455.98						
BANK OF HOLLAND GEN CHECK - 00100	60158	Rodney Simone	09/15/2020	Fall Election 2020	\$135.00	Payment for General Village Election for Mayor/Board on 9/15/2020 (postponed from 3/18/2020)	2021	4	09/21/2020		
				<b>Line Number</b>		<b>Detail Description</b>					
				1		Payment for General Village Election for Mayor/Board on 9/15/2020 (postponed					
					<b>Account Number</b>	<b>Account Description</b>			<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>
					A.5.1450.0410	BOARD OF ELECTIONS - ELECTION INSPECTORS			\$135.00		



**Village of East Aurora  
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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
Total vouchers for Rodney Simone: 1					\$135.00						
BANK OF HOLLAND GEN CHECK - 00100	60173	Schroder, Joseph & Associates, LLP	09/16/2020	20841	\$55.62	Professional Svcs. for August 2020.	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>		<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
		1	Professional Svcs. for August 2020.		A.5.1420.0411	VILLAGE ATTORNEY - OTHER LEGAL COUNSEL		\$55.62			
Total vouchers for Schroder, Joseph & Associates, LLP: 1					\$55.62						
BANK OF HOLLAND GEN CHECK - 00100	60143	TIME WARNER CABLE	09/02/2020	129529001090220	\$119.99	ACCT 202-129529001-001 - 400 PINE ST; 9/1-9/30/2020	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>		<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
		1	TWC 400 PINE ST - ACCT202-129529001-001		A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS		\$119.99			
BANK OF HOLLAND GEN CHECK - 00100	60144	TIME WARNER CABLE	09/02/2020	214128401090220	\$134.98	ACCT 202-214128401-001; 571 MAIN ST; 9/1-9/30/2020	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>		<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
		1	TWC VEA ACCT 202-214128401-001 - 571 MAIN ST		A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS		\$134.98			
BANK OF HOLLAND GEN CHECK - 00100	60174	TIME WARNER CABLE	09/03/2020	182008204090320	\$216.45	Acct #202-182008204-001 33 CENTER ST (FIRE); 9/2-10/1/20	2021	4	09/21/2020		
		<b>Line Number</b>	<b>Detail Description</b>		<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
		1	Acct #202-182008204-001 33 CENTER ST (FIRE); 9/2-10/1/20		A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS		\$216.45			
Total vouchers for TIME WARNER CABLE: 3					\$471.42						
BANK OF HOLLAND GEN CHECK - 00100	60145	Vaspian	08/20/2020	88456	\$4,062.50	Phone Installation Services for Village, Police Dept., DPW, Fire Dept. -Payment 1 of 2	2021	4	09/21/2020		



**Village of East Aurora  
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Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	Phone Installation Services for Village, Police Dept., DPW, Fire Dept. -Payment 1 of 2		A.5.1325.0420	VILLAGE ADMINISTRATOR - MAINT. CONTRACT & REPAIRS		\$4,062.50			

Total vouchers for Vaspian: 1 \$4,062.50

BANK OF HOLLAND GEN CHECK - 00100	60164	VERIZON - Long Distance	09/10/2020	157036	\$18.10	LONG DISTANCE ON FAX AND PHONES ALL DEPARTMENTS; 3 of 12	2021	4	09/21/2020		
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Line Number	Detail Description	Account Number	Account Description	Detail Amount	PO Number	PO Date
1	716-652-0960 DPW	A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE	\$0.00		
2	716-652-1111 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.91		
3	716-652-1112 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.22		
4	716-652-1115 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$4.02		
5	716-652-1290 ADMINISTRATIVE	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE	\$0.02		
6	716-652-1313 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.00		
7	716-652-6000 ADMINISTRATIVE	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE	\$2.42		
8	716-652-6001 ADMINISTRATIVE	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE	\$2.75		
9	716-652-6002 ADMINISTRATIVE	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE	\$1.68		
10	716-652-6057 DPW	A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE	\$1.75		
11	716-652-6109 DPW	A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE	\$2.12		
12	716-652-8954 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.00		
13	716-652-2440 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.25		
14	716-652-3760 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.12		
15	716-652-1147 POLICE	A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE	\$0.00		
16	FEDERAL STATE AND LOCAL SURCHARGES	A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE	\$1.84		

Total vouchers for VERIZON - Long Distance: 1 \$18.10

BANK OF HOLLAND GEN CHECK - 00100	60165	VERIZON WIRELESS	09/03/2020	9862067254	\$253.78	CELLULAR PHONES PROVIDED AS PER NYS OGS (STATE CONTRACT); 8/4-9/3/2020	2021	4	09/21/2020		
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**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	716-359-0911 DETECTIVE		A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$40.54			
		2	716-913-1761 POLICE SUPERVISOR (LIETENANTS)		A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$46.61			
		3	716-998-3734 MAYOR		A.5.1210.0434	MAYOR - TELEPHONE		\$0.00			
		4	716-383-1957 POLICE CHIEF SHANE KRIEGER		A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$40.54			
		5	716-256-0983 FIRE CHIEF Roger LeBlanc MOBILE WIFI		A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$40.01			
		6	CREDIT		A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$0.00			
		7	village Administrator 716-289-0134		A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE		\$45.54			
		8	Oakwood Ave. Special Project Coordinator; 716-475-2122		H.5.8340.0031	TRANSMISSION AND DISTRIBUTION - OAKWOOD AVE WATERLINE		\$40.54			

Total vouchers for VERIZON WIRELESS: 1 \$253.78

BANK OF HOLLAND GEN CHECK - 00100	60163	Verizon-Local Svc.	09/06/2020	Monthly Local	\$932.06	Verizon Local Service; 9/7-10/6/2020	2021	4	09/21/2020		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	716-652-6000 Front office-Clerk's		A.5.1325.0434	VILLAGE ADMINISTRATOR - TELEPHONE		\$232.12			
		2	716-652-6057 DPW		A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE		\$106.17			
		3	716-N73-1487 Data Private Line Between Village Hall & DPW		A.5.1490.0434	PUBLIC WORKS ADMINISTRATION - TELEPHONE		\$91.24			
		4	716-652-111 Police		A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$309.45			
		5	716-N73-1438 Radio Transmitter Police Station to Boces/Ormsby Center (1010 Center St.)		A.5.3120.0434	POLICE DEPARTMENT - TELEPHONE		\$165.51			
		6	716-652-0319 Fire Hall Elevator (33 Center St)		A.5.3410.0434	FIRE DEPARTMENT - TELEPHONE		\$27.57			

Total vouchers for Verizon-Local Svc.: 1 \$932.06

BANK OF HOLLAND GEN CHECK - 00100	60177	VILLAGE OF EA WATER	09/17/2020	Quarterly Billing	\$1,149.85	QUARTERLY WATER BILL	2021	4	09/21/2020		
		Line Number	Detail Description		Account Number	Account Description		Detail Amount	PO Number	PO Date	
		1	571 MAIN ST VILLAGE HALL 51-2500003-0		A.5.1620.0433	BUILDINGS - WATER		\$122.52			



**Village of East Aurora  
Warrant Report 9/21/2020**

Bank Name	Voucher No	Vendor Name	Invoice Date	Invoice No	Invoice Amt	Invoice Description	Fiscal Year	Period	Due Date	Check No	Check Date
	2			CIRCLE (GARDEN CLUB) 51-2500012-1	A.5.1640.0433	CENTRAL GARAGE - WATER		\$69.91			
	3			400-419 PINE ST DPW GARAGE 51-2500004-0	A.5.1640.0433	CENTRAL GARAGE - WATER		\$364.82			
	4			575 OAKWOOD FIRE HALL 51-2500002-0	A.5.3410.0433	FIRE DEPARTMENT - WATER		\$0.00			
	5			166 SOUTH GROVE HAMLIN PARK TENNIS COURT RESTROOM 51-2500005-0	A.5.7140.0433	PLAYGROUNDS & RECREATION CTRS. - WATER		\$305.13			
	6			166 SOUTH GROVE HAMLIN PARK PAVILLION RESTROOM 51-2500010-0	A.5.7140.0433	PLAYGROUNDS & RECREATION CTRS. - WATER		\$75.26			
	7			400 PINE ST WATER PLANT 51-2500008-0	F.5.1620.0433	BUILDINGS - WATER		\$79.66			
	8			33 CENTER ST FIRE HALL 51-1918370-0	A.5.3410.0433	FIRE DEPARTMENT - WATER		\$132.55			

Total vouchers for VILLAGE OF EA WATER: 1 \$1,149.85

BANK OF HOLLAND GEN CHECK - 00100	60157	WARNING ELECTRICAL SERVICES, INC.	09/09/2020	139031	\$369.50	NY Hill Rd. troubleshoot and fix light issue	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1	NY Hill Rd. troubleshoot and fix light issue			A.5.5110.0420	STREET MAINTENANCE - ROAD MATERIALS		\$369.50			

Total vouchers for WARNING ELECTRICAL SERVICES, INC.: 1 \$369.50

BANK OF HOLLAND GEN CHECK - 00100	60162	WNYNETWORKS	09/12/2020	2986	\$855.00	Systems support for August, 2020.	2021	4	09/21/2020		
	<b>Line Number</b>	<b>Detail Description</b>			<b>Account Number</b>	<b>Account Description</b>		<b>Detail Amount</b>	<b>PO Number</b>	<b>PO Date</b>	
	1	Systems support for August, 2020.			A.5.1480.0410	PUBLIC INFO SERVICES - PUBLIC INFO: SUPPLIES, MAINT AGR, INTERNET, SERVER, GIS		\$451.50			
	2	Systems support for August, 2020.			A.5.3120.0420	POLICE DEPARTMENT - MAINT. SERVICE CONTRACTS		\$308.50			
	3	Systems support for August, 2020.			A.5.3410.0420	FIRE DEPARTMENT - DEPARTMENT SUPPLIES		\$95.00			

Total vouchers for WNYNETWORKS: 1 \$855.00



Village of East Aurora  
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**Posted Batch Totals**

Fund	Fund Description	Invoice Batch		Manual Checks		Purchase Cards		Total	
		Paid	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid	Unpaid
A	GENERAL FUND	\$0.00	\$85,669.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,669.55
F	WATER FUND	\$0.00	\$1,377.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,377.33
H	CAPITAL PROJECTS	\$0.00	\$40.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.54
<b>Posted Batch Grand Totals</b>		<b>\$0.00</b>	<b>\$87,087.42</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$87,087.42</b>



Village of East Aurora  
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\*\*\*\*\* Certificate of Financial Officer \*\*\*\*\*

I hereby certify that the attached Voucher Listing is complete and accurate to the best of my knowledge, and payment is hereby approved.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Application Fee \$25.00  Paid 8/3/20  
 Permit Fee \$25.00  # 458  
 No Public Hearing Necessary/Mailing Fee for mailers \$50.00

Total fees of \$100.00 are payable at time of application to the Village of East Aurora, 571 Main Street, East Aurora, NY 14052.

**VILLAGE OF EAST AURORA, NEW YORK**

**APPLICATION FOR PERMIT TO KEEP OR MAINTAIN THREE OR MORE DOGS IN ONE DWELLING UNIT (pursuant to provisions of Section 104-3 B of the Code of the Village of East Aurora)**

**APPLICANT:** Anthony ; Jennifer Izzo 716-655-4860  
 (Name) (Phone Number)  
85 Brooklea Dr. 716-225-3901  
 (Address) (Work/Cel Phone)

**OWNER OF PROPERTY:** Anthony ; Jennifer Izzo  
 (Name)  
85 Brooklea Dr.  
 (Address)  
E. Aurora, NY 14052  
 (City, State) (Zip)

**DOGS TO BE KEPT ON PREMISES:** (Fill in all information for each dog)

BREED	SEX	AGE	NAME	CURRENT LICENSE #
<u>Poodle</u>	<u>F</u>	<u>14</u>	<u>Hindy</u>	<u><del>KB0214</del> K9819076</u>
<u>Poodle</u>	<u>M</u>	<u>10wks</u>	<u>Theoden</u>	<u>not yet registered</u>
<u>poodle - not yet obtained</u>				

**DESCRIPTION OF FACILITIES FOR KEEPING THE DOGS:**

Inside the dwelling: within home with family or in crate.

Outside the dwelling: fenced in backyard

**REASON FOR REQUESTING PERMIT:**

we would like a third poodle as a companion for our son who has muscular dystrophy. All dogs will be spayed/neutered.

It is understood that if this permit is granted, it will only apply to the dogs listed above and will automatically expire when only two of them remain in the dwelling unit.

Applicant agrees to allow the duly appointed Dog Warden of the Village of East Aurora to inspect the facilities provided for these dogs as a part of processing this application.

Applicant hereby certifies that he or she is the head of the household where the dogs will be kept and that the information contained in this application is true and correct.

August 3 2020  
 (Date)

Jennifer C. Izzo  
 (Applicant's Signature)

**NOTE:** This application must be filed with the Village Administrator, Village Hall, 571 Main Street, East Aurora, New York 14052

\*§104-3 B of the Village Code: No person or persons shall keep or maintain three or more dogs in any one dwelling unit, as defined in Chapter 285 of the Code of the Village of East Aurora, or in any one building, as defined in Chapter 285 of the said Code, within the limits of the Village of East Aurora without a permit from the Board of Trustees. Such permit may be granted if it shall appear to the Board of Trustees, after investigation, that the keeping of the dogs in question will not be objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. **No resident of any two-family dwelling, multiple dwelling, townhouse or apartment house shall keep more than one dog in or on such premises.**

Paid 8/10/20  
ch # 301

Application Fee \$25.00 ✓

Permit Fee \$25.00 ✓

No Public Hearing Necessary/Mailing Fee for mailers \$50.00 ✓

Total fees of \$100.00 are payable at time of application to the Village of East Aurora, 571 Main Street, East Aurora, NY 14052.

**VILLAGE OF EAST AURORA, NEW YORK**

**APPLICATION FOR PERMIT TO KEEP OR MAINTAIN THREE OR MORE DOGS IN ONE DWELLING UNIT (pursuant to provisions of Section 104-3 B of the Code of the Village of East Aurora)**

**APPLICANT:** Ann Marie Matott (Name) 716-652-3595 (Phone Number)  
821 Martin Drive (Address) 716-997-4853 (Work/Cell Phone)

**OWNER OF PROPERTY:** Ann Marie and Shawn Matott (Name)  
821 Martin Drive (Address)  
East Aurora, NY 14052 (City, State) (Zip)

**DOGS TO BE KEPT ON PREMISES:** (Fill in all information for each dog)

<u>BREED</u>	<u>SEX</u>	<u>AGE</u>	<u>NAME</u>	<u>CURRENT LICENSE #</u>
Miniature Dachshund - red, 14 lbs	male	15	Porter	1403 0004779
Miniature Dachshund - black & tan, 12 lbs	male	14	Stout	1403 0003624
Micro Doodle - apricot, 20 lbs (expected)	female	2 mos	Vita	approval requested

**DESCRIPTION OF FACILITIES FOR KEEPING THE DOGS:**

Inside the dwelling: the dogs reside on the first floor within our living space with the rest of our family. This includes Ann, Shawn, Lulu (10), Ruby (7), Leo (4).

Outside the dwelling: the dogs are within an Invisible Fence. The two senior dogs are frail with mobility issues and only go outside to relieve themselves and move around for approx. 10 min, 5 times a day. Porter (15 years old) ruptured 2 spinal discs and is partially paralyzed. Stout (14 years old) has had part of his hip removed.

**REASON FOR REQUESTING PERMIT:**

Our two older dogs are unable to keep up with 3 active kids. While they are master snugglers, walks and play are no longer options.

While we will always love and care for our older dogs, we see the value in a dog who fullfills the needs of our active family. Welcoming a new dog now, with COVID, makes puppy training easier and softens the inevitable heartache that will accompany our older dogs' passing.

It is understood that if this permit is granted, it will only apply to the dogs listed above and will automatically expire when only two of them remain in the dwelling unit.

Applicant agrees to allow the duly appointed Dog Warden of the Village of East Aurora to inspect the facilities provided for these dogs as a part of processing this application.

Applicant hereby certifies that he or she is the head of the household where the dogs will be kept and that the information contained in this application is true and correct.

8-12 2020  
(Date)

Ann Marie Matott  
(Applicant's Signature)

**NOTE:** This application must be filed with the Village Administrator, Village Hall, 571 Main Street, East Aurora, New York 14052

\*§104-3 B of the Village Code: No person or persons shall keep or maintain three or more dogs in any one dwelling unit, as defined in Chapter 285 of the Code of the Village of East Aurora, or in any one building, as defined in Chapter 285 of the said Code, within the limits of the Village of East Aurora without a permit from the Board of Trustees. Such permit may be granted if it shall appear to the Board of Trustees, after investigation, that the keeping of the dogs in question will not be objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. No resident of any two-family dwelling, multiple dwelling, townhouse or apartment house shall keep more than one dog in or on such premises.

# HAMLIN PARK MASTER PLAN



September 10, 2020 DRAFT



Consulting services provided by



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Appendix A - Hamlin Park Future Use Survey

Appendix B - Facilities Inventory



# 1 Plan Intent

Hamlin Park, located in the heart of the Village of East Aurora, is one of the oldest and most widely used local parks by both Town and Village residents alike. In addition, a number of community groups, such as the Roycroft Players, and athletic organizations utilize park buildings and grounds on an almost daily basis. As a result, park facilities have deteriorated at a higher than normal rate, requiring constant maintenance and upkeep. Park users and the Town/Village have also identified a number of deficiencies in both existing buildings and grounds as well.



Due to the popularity of the park, the community realized that a strategic plan for improvements and upgrades would be needed to keep it safe and functional for future users, all while balancing its unique history in the community. Though Hamlin Park is bound to its current extent by the surrounding residential neighborhood, this effort also provides an opportunity to expand on the existing amenities in the park using new guidelines for recreational facilities and responding to changes in desired activities.

The intent of this plan is to:

- ❖ Give historical background about Hamlin Park
- ❖ Provide a detailed inventory of the existing conditions of facilities
- ❖ Long-term vision/goals for the park
- ❖ Provide an opportunity for the community to give ideas on the future of the park
- ❖ Identify deficiencies and areas for improvement
- ❖ Develop recommendations and a phased strategy

The plan can be used by the Village of East Aurora and the Town of Aurora, as joint users/operators of Hamlin Park, as they develop capital plans as well as maintenance and seeking outside funding for improvements.

# Hamlin Park Master Plan

## Planning Process

The master plan for Hamlin Park was overseen by an advisory committee made up of a variety of volunteers including Town and Village elected officials, local business owners and residents, and municipal department staff. In addition to overseeing the project, the committee also provided background information on the Park, acted as a liaison to the community, and provided feedback to the design team of Clark Patterson Lee. The list of advisory committee members is located at the end of this section (*Acknowledgements*).

As with an planning process, the plan began with an assessment and inventory of the existing conditions of the Park itself, including the grounds, any structures, and additional amenities, such as play equipment, benches, grills, etc. The inventory included a general assessment on condition, safety concerns, age, use, and capacity (if applicable). This information was weighed against general standards for recreational equipment and fields provided in guidance documents such as the National Recreation and Parks Association in addition to locally identified deficiencies and needs.



**Village of East Aurora  
Hamlin Park Future Use  
Survey**

Tell us about how you use the park

How often do you go to the park?

	Never	Once Per Month	Once Per Week	Every Day
Summer	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Spring	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Fall	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Winter	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Why don't you use the park?

- Circumstance (I)
- Park conditions
- The park is too
- No activities are
- Parking concern
- Distance
- Other (please specify)

What areas are most important to you?

	Not Important	Somewhat Important	Very Important
Playground equipment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Open green space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Shaded green space	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sports fields/courts	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quiet spaces (for reading, conversations, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Gathering spaces (for picnics, movies, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

What events do you attend in the park?

- Church in the Park
- Children's Recreational Programs
- 4th of July Fireworks
- Other (please specify)

As noted, a community survey was developed and circulated to the Town and Village community to gather additional input on the current condition of the Park as well as identify any safety concerns, areas of higher use, times for use, and opportunities for improvement. General demographics (age, children, general location) were also included to identify the range of users, which provides valuable information for selecting the type of amenities needed or desired in the future. Over 1,000 Town and Village residents responded to the survey.

As the Park is not only used by Town and Village residents, but also several community and athletic groups, separate user group meetings were also held to gather specific information regarding the conditions and future of the Park. These groups included East Aurora Little Loop (football/cheerleading), East Aurora High School, the Aurora Players, the Boys & Girls Club of East Aurora. The survey and results are found in [Appendix A](#).

Based on this information, several alternatives were developed and discussed with the advisory committee before deciding on a recommended program. A phasing plan was also developed to identify the most feasible approach for implementing improvements to Hamlin Park over time along with cost estimates.

## **Acknowledgements**

As noted, this plan was developed through volunteer efforts of Advisory Committee members, made up of Town and Village officials and staff, residents, user group representatives, and local business owners. The committee was an integral part of the process through their embodied knowledge about the Park, dedication to the process, and overall desire to improve Hamlin Park. The Village of East Aurora would also like to thank the community-at-large who contributed to the plan at public meetings, surveys, and offering their thoughts to local officials.

### Advisory Committee Members

Bryan Gazda - Village Administrator

Peter Mercurio - Village Trustee

Pat Shea - Village Trustee/Park neighbor

Chris Musshafen - Town of Aurora Parks Dept.

Elaine Schiltz - Town of Aurora Parks Dept.

Ken Bojak - Resident/Park neighbor

Rich Cox - Resident/Park neighbor

Technical consulting services for the preparation and coordination of this plan were provided by Clark Patterson Lee.

## **2 History of the Park**

The history of the park can be traced back to 1899 when local business owner and horse racing breeder Cicero J. Hamlin (later moving to the City of Buffalo), purchased Holmes Grove and adjacent lands in and donated them to the Village of East Aurora. The only stipulation for the park was that the land would forever be utilized as a public park and that the Village was to spend \$100 per year to make improvements on it - failure to do so would result in the lands reverting back to heirs of the Hamlin family.



Cicero (C.J.) Hamlin (left) and a historic photo of the original Roycroft Pavilion. © *Images of America: Town of Aurora 1818-1930 & Turf, Field and Farm, December 27, 1902.*

In the years that followed, several structures and recreational amenities were added, the most notable being the Roycroft Pavilion built by the Roycrafters in May of 1903. Early on, the Park consisted of an open field with mature trees and trails and used predominantly for community events and leisure activities. Eventually, playgrounds, athletic fields, additional shelters/pavilions, and three small parking areas were added, carrying on the recreational intent of the Park though adapting to meet the needs of the community over time.

### 3 Existing Park Conditions

Nestled within the Village of East Aurora, the 16-acre park is generally flat and as noted consists of two distinct areas - the more “historic” section consisting of more passive/leisure activities and the active/athletic portion. Within the passive section, mature trees dot the landscape, providing a more natural setting. Additional trees are located along the Park border providing a buffer to the adjacent residential neighbors. The Park is bounded on all sides by residential housing, with no room available for any expansion. Though the Park is fully contained within the Village of East Aurora, the Village retains ownership of the Park while the Town is responsible for maintenance. Division of financial responsibility has historically been uncertain.

A highlighted on the following page, the Park contains a number of athletic fields/courts including:

- ❖ Baseball field (approx. 60’ home to pitcher)
- ❖ Walking track (1/4-mile length)
- ❖ Rectangular field (328’ x 180’)
- ❖ Multi-purpose grass field (100’ x 200’)
- ❖ Four tennis courts
- ❖ Basketball court (located in “passive” section)
- ❖ Two small children’s playgrounds
- ❖ Volleyball net (near main parking lot)



## *Hamlin Park Master Plan*

Both the baseball field and rectangular field also have bleachers, though the ones for the baseball field are permanent. There are no field lights for either field, limiting events only to day and early evening. The quarter-mile track that surrounds the baseball field connects to both parking lots on South Grove Street as well as the walking trails on the northern, passive section of the Park.

In addition to the Roycroft Pavilion, the Park also contains several other structures:

- ❖ North and South shelters
- ❖ Activity storage building (2,000 SF)
- ❖ Police satellite building (500 SF)
- ❖ North restroom (850 SF)
- ❖ Concessions building/central restroom (2,400 SF)
- ❖ Small gazebo (adjacent to main parking lot)

Each of the buildings are fully utilized with flexible space that is dedicated to a variety of users. For example, the activity storage building, while also being utilized as an actual storage facility for equipment, is also used for kid's summer recreational program, offering a sitting area for up to 40 people. The Police satellite building is used by not only the Village Police, but also the Town/Village Parks and DPW personnel for storage and the summer recreational program as a first aid station.

The Roycroft Pavilion is the only structure in the Park that is private and can only be used by the Aurora Players; neither the Town nor Village have access to this building. A more detailed inventory of the various structures, fields, parking lots, and other amenities within the Park is found in [Appendix B](#).



North pavilion (top) and Police satellite building (bottom).

## 4 Identified Issues/Concerns

An effective planning process includes a thorough review of the existing conditions, including both the potential opportunities in the Park as well as the deficiencies and community concerns and issues, which can lead to the development of specific recommendations. Several alternatives are explored as well, balancing estimated costs, maintaining the character of the Park, and providing a safe and inviting resource for the community.

Based on the inventory and assessment of the Park, several notable problems were noted as follows:

Park Area	Noted Problem/Deficiency	
Basketball Court	<ul style="list-style-type: none"> <li>• Surface cracked and faded</li> <li>• OH wiring crossing at mid-court</li> </ul>	<ul style="list-style-type: none"> <li>• Unsecured electric panel on southern pole</li> </ul>
Playground & Swingset	<ul style="list-style-type: none"> <li>• Depth of mulch for fall protection insufficient</li> <li>• No mulch under teeter-totter</li> </ul>	<ul style="list-style-type: none"> <li>• Empty sign frame near tree</li> <li>• Installations (bench, table, trash) different than rest in park</li> </ul>
Baseball field & Track	<ul style="list-style-type: none"> <li>• Ponding water in in-field &amp; along west side of track</li> <li>• Vehicular damage on west side of track</li> <li>• Grass invading track/edging issues</li> <li>• Dimensional compliance</li> </ul>	<ul style="list-style-type: none"> <li>• Bowed fencing/damaged support poles</li> <li>• Lawn under bleachers/benches unkempt</li> <li>• Conflict of uses (track and home plate)</li> </ul>
Volleyball Courts	<ul style="list-style-type: none"> <li>• OH wiring near eastern court</li> <li>• Dimensional compliance</li> <li>• Tree canopies in field of play</li> </ul>	<ul style="list-style-type: none"> <li>• Broken asphalt</li> <li>• Curb cut at South Grove Street looks like an entrance</li> <li>• No spectator area</li> </ul>
Tennis Courts	<ul style="list-style-type: none"> <li>• Poor surface conditions/localized structural failures</li> <li>• Substantial weed growth</li> <li>• Evidence of standing water</li> </ul>	<ul style="list-style-type: none"> <li>• Sagging nets</li> <li>• Damaged/rusted fencing</li> <li>• Poor lighting, inconsistent functionality</li> </ul>
Sports field	<ul style="list-style-type: none"> <li>• Control panels unprotected (weather/tampering)</li> <li>• Localized turf damage</li> </ul>	<ul style="list-style-type: none"> <li>• Abandoned pole &amp; horn at southwest corner of field</li> </ul>
North Pavilion	<ul style="list-style-type: none"> <li>• Gutter (north side) damaged</li> <li>• Roof deterioration (weathering)</li> </ul>	<ul style="list-style-type: none"> <li>• Lighting removed to minimize vandalism</li> </ul>

*Hamlin Park Master Plan*

Park Area	Noted Problem/Deficiency	
South Pavilion	<ul style="list-style-type: none"> <li>• Lighting removed to minimize vandalism</li> </ul>	<ul style="list-style-type: none"> <li>• Roof runoff creates puddles/trenches around perimeter</li> </ul>
South Lawn	<ul style="list-style-type: none"> <li>• Saturated areas</li> </ul>	<ul style="list-style-type: none"> <li>• Open storm grate, limits use</li> </ul>
Activity Storage Area	<ul style="list-style-type: none"> <li>• Office area not ADA accessible</li> <li>• OH wiring exposed near roof line</li> <li>• Exterior paint chipping</li> <li>• No toilet rooms</li> </ul>	<ul style="list-style-type: none"> <li>• Fire/building/electrical code compliance</li> <li>• Ceiling water damage</li> <li>• Damaged window screens</li> </ul>
Police satellite building	<ul style="list-style-type: none"> <li>• Broken gutter on west side</li> <li>• Fire/building/electrical code compliance</li> </ul>	<ul style="list-style-type: none"> <li>• No toilet rooms</li> <li>• General poor building conditions (water damage, temp. materials)</li> </ul>
Roycroft Pavilion	<ul style="list-style-type: none"> <li>• Sagging roof (east side visible)</li> <li>• Roof rot and damage to truss/fascia</li> <li>• Several secondary doors non-ADA</li> </ul>	<ul style="list-style-type: none"> <li>• Fire/building/electrical code compliance</li> <li>• Ponding around building/paths</li> <li>• Poor lighting when closed</li> </ul>
North restroom building	<ul style="list-style-type: none"> <li>• Missing downspout on northeast corner</li> <li>• Cracked and heaving sidewalk (trip hazards)</li> </ul>	<ul style="list-style-type: none"> <li>• Structural cracks in building (exterior &amp; interior)</li> </ul>
Concessions/ Central restroom	<ul style="list-style-type: none"> <li>• Gutters and downspouts damaged/detached</li> <li>• Overhead garage door latch damaged</li> </ul>	<ul style="list-style-type: none"> <li>• West end doors non-ADA</li> </ul>

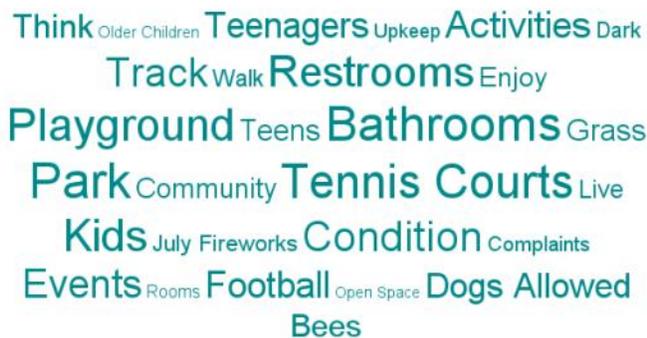
Parking Area	Noted Problem/Deficiency	
Central parking lot	<ul style="list-style-type: none"> <li>• Pavement damaged from standing water</li> <li>• Striping/signage non-ADA compliant</li> <li>• Poor lighting when closed</li> </ul>	<ul style="list-style-type: none"> <li>• Entrance vegetation overgrown/cluttered</li> <li>• No signage at entrance or traffic flow markings</li> </ul>
Prospect Street on-street parking	<ul style="list-style-type: none"> <li>• Damaged sections of concrete sidewalk</li> </ul>	<ul style="list-style-type: none"> <li>• No crosswalk across road near Park Place</li> </ul>

Parking Area	Noted Problem/Deficiency	
South Grove on-street	<ul style="list-style-type: none"> <li>• Utility poles located within parking stalls</li> <li>• Striping/signage non-ADA compliant</li> </ul>	<ul style="list-style-type: none"> <li>• Vehicles over-run edge of pavement when parking</li> <li>• Entrance vegetation overgrown</li> <li>• Poor visibility for drivers at S Grove and Prospect intersection</li> </ul>
North parking lot	<ul style="list-style-type: none"> <li>• No ADA parking stalls</li> <li>• Pavement generally poor condition</li> <li>• No striping/signage for “No parking” areas</li> <li>• Speed bumps deteriorating and insufficient</li> <li>• Lawn at bike rack unkempt</li> </ul>	<ul style="list-style-type: none"> <li>• Posts along drive difficult for lawn maintenance</li> <li>• No storm inlets, grading issues resulting in ponding water</li> <li>• Public use of lot unclear</li> <li>• Unclear if vehicles can use stone path</li> </ul>
Griggs Place on-street parking	<ul style="list-style-type: none"> <li>• Damaged sections of concrete sidewalk</li> <li>• Rotted lumber in fence</li> </ul>	<ul style="list-style-type: none"> <li>• Opening in fence with no crosswalk</li> <li>• No park signage</li> </ul>

In addition to these issues identified during the technical assessment, the community survey indicated other elements of the Park that were either liked the least or needing to be added/removed. (larger words = more response).

**Q13 What do you like least about the park?**

Answered: 516 Skipped: 584



**Q14 Is there anything that you think should be added to or removed from the park?**

Answered: 441 Skipped: 659



In general, the community had a favorable opinion towards the park, with the most positive viewpoints centered around the overall atmosphere and accessibility followed by the playgrounds and sports fields. Some of the suggestions for improvements relate to age conflicts (parents/seniors & teens), the ability to walk dogs on park grounds, overall maintenance/upkeep, additional water fountains, improved restroom facilities, upgrades to the track and tennis courts, and concerns about after hours hangout by teens.

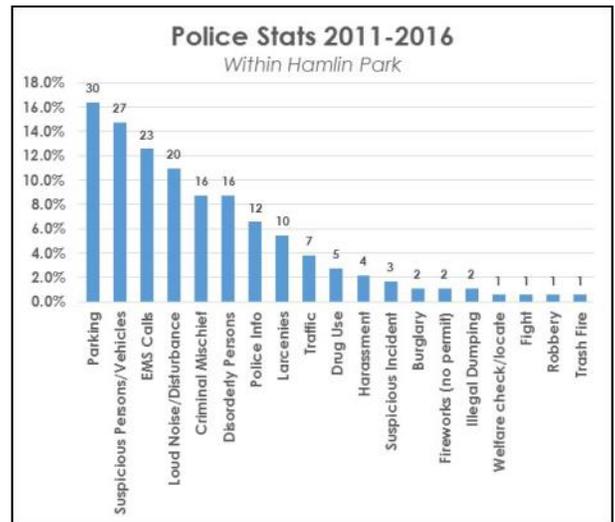
## Hamlin Park Master Plan

The latter issue is a common concern among public parks, especially within tight-knit, well-established residential neighborhoods such as the ones surrounding Hamlin Park. Further investigation into the extent of police calls within a one block area of the Park indicate that the majority of the calls are for parking followed by suspicious persons/vehicles. Overall, calls related to suspicious/disorderly behavior or activity account for approximately 40 percent (73 reports) over a five year period or one per month if evenly distributed.

It should be noted that these calls are not only for Hamlin Park itself, but also within a one-block geographic area, bounding approximately Walnut Street, Oakwood Avenue, Sycamore Street, and Linden Avenue. Maintaining public safety and security at community facilities such as Hamlin Park is and remains the most important responsibility for the Town and Village. Enforcement of local rules/regulations and providing security measures such as lighting and locking of structures after hours is the primary deterrent to these types of behavior while allowing residents and visitors the ability to continue the Park freely.

Though the development of this Plan for Hamlin Park provides an opportunity for improvements and upgrades, the relation of the Park to other nearby recreational facilities should also be considered to avoid significant duplication or to identify other amenities not offered at other locations. A brief overview of other parks and facilities within five miles of Hamlin Park includes:

- ❖ Aurora Recreation Dept. (0.5 miles) - 3.9 acres, community center, children’s museum, sports, fields, green space, community pool, picnic tables
- ❖ East Aurora Middle School (0.6 miles) - 5.3 acres, sports fields, green space, playground
- ❖ Warren Drive Park (1.0 mile) - 2.5 acres, picnic shelter, baseball diamond, playground
- ❖ East Aurora Union Free School (1.5 miles) - 13.1 acres, sports fields, green space, playground
- ❖ Sinking Pond Wildlife Sanctuary (1.8 miles) - 57.2 acre nature preserve, hiking, biking, pond
- ❖ Majors Park (2 miles) - 203 acre marshland park, hiking (raised walkway), biking, pond
- ❖ Knox Farm State Park (2 miles) - 395 acres, variety of habitats, hiking, biking, winter trails, picnicking, playground



- ❖ Old Baldy Park (2.1 miles) - 15.3 acres wooded park, hiking trails
- ❖ East Aurora High School (2.4 miles) - 52.4 acres, sports fields, playground
- ❖ Hunters Creek County Park (4.5 miles) - 756 acre conservation park, hiking, ponds/wetlands
- ❖ Emery Park (4.8 miles) - 373 acres, hiking, biking, winter trails, pond, sports fields, picnicking, disk golf, ski lift, cross-country trails



As noted, there are several parks located within the vicinity offering a variety of recreational amenities (passive and active). The attractiveness and unique character of the Village of East Aurora and surrounding Town of Aurora will continue to bring visitors, families and new residents to the area, likely resulting in greater use of these parks. Though playgrounds and sports fields are noted at a number of these parks, the intensity of use of those at Hamlin Park and other facilities further support the need to upgrade and continue to maintain these facilities.

## 5 Evaluation/Findings

An assessment of the Park, coupled with the information gathered through steering committee meetings, user group meetings, and the survey, provided valuable background on the physical state of Hamlin Park, how it is used, and areas to focus on. In general, this assessment yielded the following findings (additional details are found in [Appendix B](#)):

- ❖ Most buildings have ADA compliance issues, including walkways, doors/access, and lighting
- ❖ Several buildings, most notably the activity storage building and Police satellite building, are in poor condition structurally or non-compliant with current building codes. Although upgrades can address these issues, over the long-term this cost may exceed reconstruction, resulting in the eventual need for reconstruction.
- ❖ Site lighting is insufficient for safety/security
- ❖ Park signage and markings at the entrances are inconsistent and do not adequately guide motorists
- ❖ Parking lots require maintenance for drainage, markings, etc.
- ❖ Overall maintenance of park amenities is inconsistent; a regular maintenance schedule is recommended.

## Hamlin Park Master Plan

- ❖ Access to the park from the outside should clearly indicate pedestrian paths (i.e. crosswalks and/or signage)
- ❖ Wearing surfaces of hard surface courts are in poor condition and require reconstruction for safety
- ❖ Location of overhead utilities are in conflict with areas of activity, especially at the basketball, volleyball, and tennis courts. Relocation of these utilities or the activity areas is needed, with the latter preferred due to the surface conditions.
- ❖ The existing rectangular (football) field gets extensive use and, since it is the only field of this type in the park, it has no “rest period” to allow the turf to regenerate between use. Consideration of a second field or mandating “off-limit” times will provide regeneration periods and allow it to be used more efficiently. Otherwise, significant drainage improvements or installation of a synthetic surface should be considered to keep up with level of use.
- ❖ The location of the track, while efficient in the overall context of the park, cannot be used in tandem with the baseball field due to the conflict between the path and home plate. Re-routing the northern end of the track should be considered.
- ❖ Several areas of poor drainage are noted in fields and parking lots.
- ❖ Existing signage is in need of maintenance/reconstruction; should reconstruction be considered, a more consistent theme/design throughout the park is recommended, not only for signage but for all amenities.
- ❖ Public bathrooms are limited and not centrally located in the park. This is especially evident with the northern restroom building, located approximately 500 feet from the children’s playground.
- ❖ Many of the paths and sidewalks throughout the park are not ADA accessible and/or have inconsistent surfaces, limiting their use by a variety of users. A standard surface should be used throughout the park.



The surfaces of several courts have extended their useful life.



Trails, sidewalks, and other access points have various surface materials, making



Vegetation overgrowth is noted in several areas.

# 6

## Recommended Park Improvements

Taking into account all of the information gathered during the inventory and assessment, advisory committee meetings, community survey, and general standards for parks, a conceptual design for the park was developed. The preferred route for recommendations includes upgrades to existing facilities, relocation to account for existing conditions and conflicts, expansions to allow for greater and longer-term use, and universal accessibility. The plan on the following page provides a visual representation of the full breadth of the recommended park improvements; it should be noted that elements of the plan may change or occur at different times depending on local funds or the procurement of outside funding (e.g. grants). In general, the recommended improvements include:

- ❖ Expansion of the track to a half-mile with an extension to the south around the existing tennis courts and rectangular athletic field. To the north, the track would be re-routed behind the existing fenced backstop of the baseball diamond to allow tandem use.
- ❖ New multi-sport grass field perpendicular to existing rectangular field (south end) to provide “resting period” for fields between use.
- ❖ Relocated south pavilion at southwest corner of baseball field
- ❖ New multi-sport court area with rebound wall adjacent to new multi-sport grass field with sidewalk connection from track and south parking lot.
- ❖ New badminton/volleyball court at grass field adjacent to south parking lot
- ❖ Repair/restripe south parking lot
- ❖ Remove existing bathroom facility on north end of Park
- ❖ Replacement of existing activity storage building with a 4,000 SF combined activities/bathroom facility/storage building to service multiple functions, provide restroom facilities closer to children’s playground and other recreational facilities, and address the multiple issues with the current structure.
- ❖ New paved sidewalk network between the north parking lot, activity storage building and baseball field.
- ❖ Upgraded screened “dugouts” with bleachers on both sides of existing ballfield
- ❖ New fencing around the perimeter for safety/security
- ❖ Open multi-sport court area adjacent to existing playground
- ❖ New sidewalk/”gate entrance” for Roycroft Pavilion
- ❖ New parking area striping and sidewalk at South Grove Street on-street parking area

## 7 Implementation

In addition to the physical improvements noted in the previous section, implementation of this master plan also requires organizational/programming to ensure a consistent the future for Hamlin Park and the surrounding community. This section includes guidance for phasing and funding of improvements, but also other actions that need to be undertaken by the Town of Aurora and Village of East Aurora.

### Park Management/Operations

Currently, the Town and Village share responsibilities in the Park, with the Village assuming ownership and the Town providing maintenance.

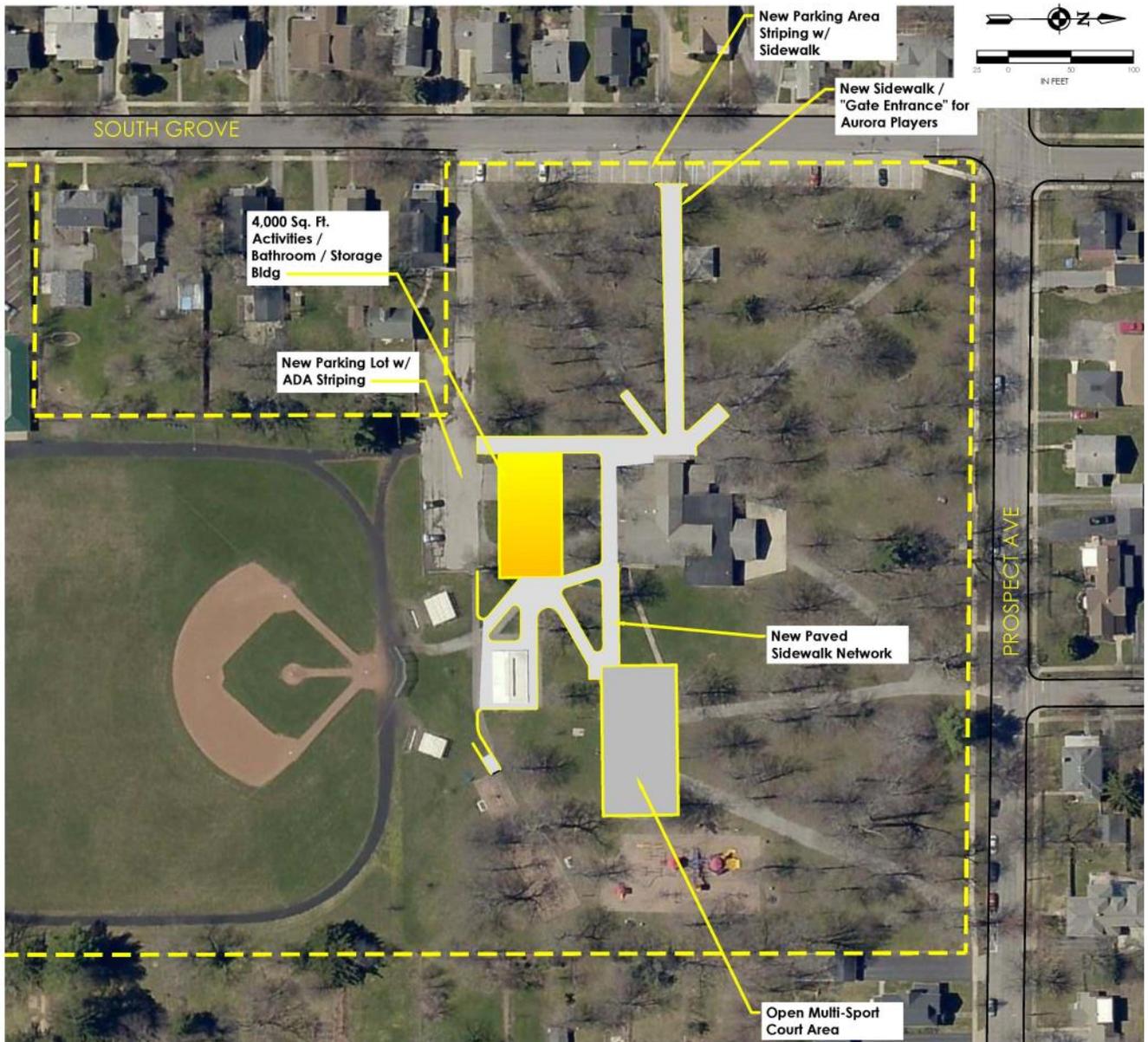
- ⇒ Updated maintenance agreement
- ⇒ Continued dedicated line item in budget (Town and Village)

### Phasing

In order to prioritize and budget for these recommended improvements, a phased approach was developed - incremental improvements allow for the community to continue to use Hamlin Park with minimal intrusion and conflicts. Phasing was determined through discussion with the steering committee and considerations for level of effort in regards to engineering and construction.

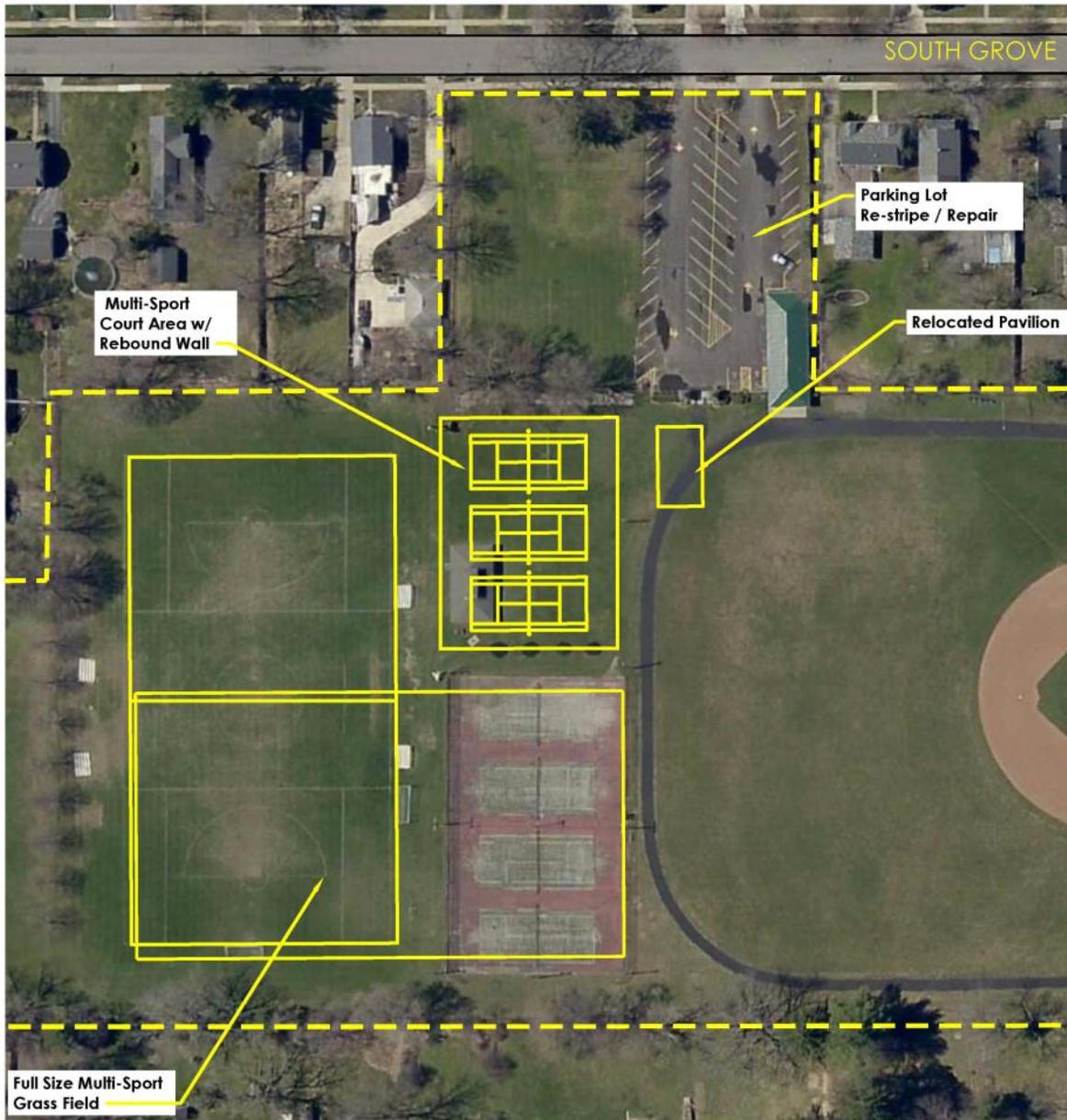
The recommended phasing is noted on the following pages along with estimated costs for improvements as of the date of this plan. The timeframe for each phase is also included to provide a general indication for priority of activities. Since the Town/Village may be able to undertake some of these activities as opportunities present themselves (e.g. capital planning, dedicated funds from outside sources, community volunteer efforts, etc.), strict adherence to the phasing is not critical unless otherwise noted.

Phase 1			Comments
1	4,000 Sq foot Activities / Storage / Bathroom Facility	\$ 1,196,000	
2	New Parking Lot at Activities Bldg	\$ 78,000	
3	New Concrete Sidewalk System around Aurora Players Bldg	\$ 260,000	
4	Open Court Surface	\$ 52,000	
<b>Total Phase 1</b>		<b>\$ 1,586,000</b>	

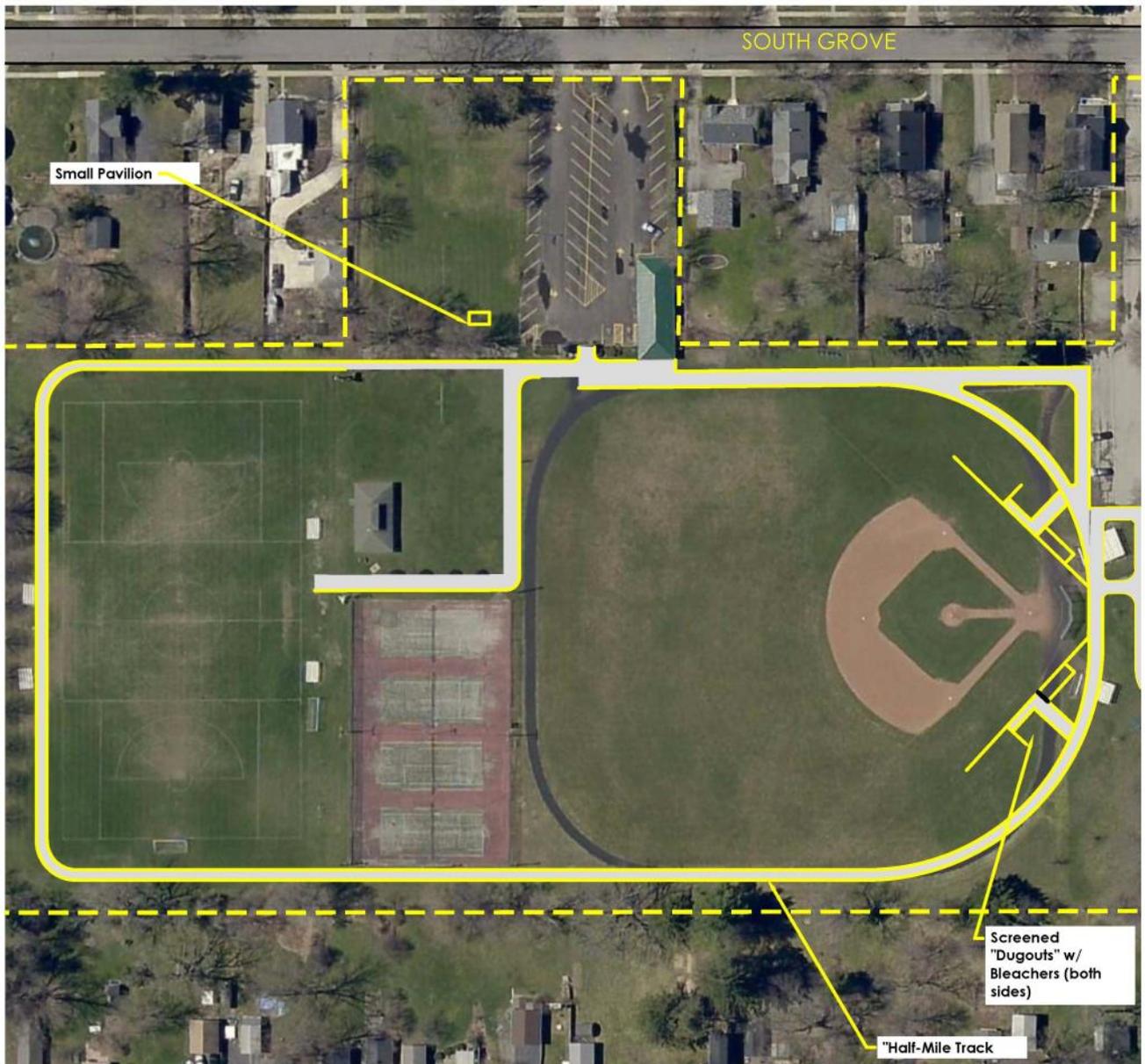


*Hamlin Park Master Plan*

Phase 2			Comments
5	Relocate Main Pavilion	\$ 32,500	
6	New Multi-sport Courts	\$ 253,500	
7	Repair "South" Parking Lot	\$ 78,000	
8	Playfield Renovations	\$ 130,000	
<b>Total Phase 2</b>		<b>\$ 494,000</b>	



Phase 3			Comments
9	New Half Mile Asphalt Walking "Track"	\$ 156,000	
10	New Screened Dugouts	\$ 32,500	
11	New "Small" Pavilion (2)	\$ 39,000	
12	Roof Repair / Replacement on Aurora Players Bldg.	\$ 260,000	
Total Phase 3		\$ 487,500	



*Hamlin Park Master Plan*

"On Hold"			Comments
13	New Perimeter Fencing	\$ 130,000	
14	New Hard Court Area	\$ 6,500	
	<b>Total "On Hold"</b>	<b>\$ 136,500</b>	
	<b>Total Project Budget</b>	<b>\$ 2,704,000</b>	

**FLOOR PLAN**

**ELEVATION - NORTH**

**ELEVATION - SOUTH**

**ELEVATION - EAST**

**ELEVATION - WEST**

**VILLAGE OF EAST AURORA  
HAMLIN PARK COMMUNITY CENTER**

EA-PP  
A200

Conceptual layout & design for new activities/bathroom/storage building in Year 1.

## **Funding**

Many resources or combinations of resources are available for financing park improvements. Local funds and resources (e.g. equipment, labor) can be leveraged against various sources of funding to achieve maximum value. Although state and federal funds for parkland vary widely from year to year, the sources on the following pages are some of the larger sources that the Town and Village could pursue for financial assistance. The applications for most of these grants are available through the Consolidated Funding Application (CFA) that is opened once a year in late spring/early summer to applicants across the State.

The development of this master plan provides an important first step in that process - a community-supported document that provides a strategic vision and direction for the park. Without a document such as this, many applicants start off the grant process in a lower ranking by comparison. The Town and Village, as a joint effort, can utilize this plan to go after certain State funding, especially when coupled with dedicated local matching funds.

Some of the grants to consider include:

### ***NYS Office of Parks, Recreation & Historic Preservation (OPRHP) - Environmental Protection Fund Municipal Grant Program***

OPRHP funding programs include the EPF Municipal Grant program, which offers matching grants for the acquisition, planning, development, and improvement of parks, historic properties listed on the National or State Registers of Historic Places and heritage areas identified in approved plans for statutorily designated Heritage Areas. Funds are available to municipalities or not-for-profits with an ownership interest. The maximum award is \$500,000. Grants are for a maximum of 50% reimbursement of eligible costs. Competition for the relatively limited funds is very high and typically a minority of applicants is funded, sometimes at less than the requested amounts. It is necessary to document a clear planning process that identifies needs, demonstrates appropriate development, and includes community support.

### ***Legislative Appropriations***

State appropriations for projects of local interest, such as acquisition and development of parks and recreational facilities, are initiated through state legislative representatives and are acted on by the state legislature. This has been an important ongoing source of funding for special projects of immediate need, such as band shells and amphitheatres, picnic shelters, special gardens, and memorials.

### ***Other Sources***

Another possible avenue for funding or other material support for trail projects may be state and county public health departments. Some public health officials and programs are targeting opportunities to provide active living environments – communities and neighborhoods that can support physical activity through its normal infrastructure of sidewalks, bicycle-friendly streets, trails, easily accessible parks, etc. Public health departments may be good sources for assistance with programs or projects that encourage the use of trails through maps, signage, and promotions. Additionally, private foundations with health-oriented missions are also more receptive to supporting trails as a means of encouraging healthy lifestyles (e.g., the Robert Wood Johnson Foundation’s Active Living Program).

## *Hamlin Park Master Plan*

In addition to direct funding sources, there are various resources and alternative opportunities available in the community that can be utilized to assist in the development and continued maintenance of the park. The use of these “alternative” resources can also help to instill a larger sense of community ownership and pride as these are members of the community contributing to the park’s success and enjoyment. Some of these include:

- ❖ Local youth groups such as Cub and Boy/Girl Scout troops can be approached for community service projects or informed of the various amenities desired. Boy Scouts especially are always looking for community service projects as part of their rise to the rank of Eagle Scout. Trail kiosks, picnic tables, gazebos/shelters and interpretive signage are some examples of projects that could be undertaken.
- ❖ Adopt-a-trail or other similar community adoption type initiatives for trail maintenance or funding an amenity can be offered to local businesses in exchange for limited advertisement at trail kiosks.
- ❖ Semi-retired and retired residents with backgrounds in construction, landscaping and other services could offer assistance in various tasks if informed of what can be done. This would require some additional review by the Town and Village to ensure appropriate liability.
- ❖ Community-based service clubs, such as but not limited to Lions Club and Kiwanis, are willing to assist in community projects when the opportunity presents itself.

### **Addendum**

The following two features are hereby added as part of the Hamlin Park Master Plan.

- 1) Installation of a water feature, such as a splash pad, geared toward younger park patrons. The minimum cost estimate for this item is \$25,000.
- 2) Installation of items for park safety and security, including lights and cameras. Estimated costs could vary greatly, depending on the scope of what is installed, with the lowest minimum estimate starting at \$15,000.

# Appendix A

## Hamlin Park Future Use Survey

# Appendix B

## Facilities Inventory

[§ 104-3 Permit required for keeping other than household pets.](#) [Amended 2-21-1977 by L.L. No. 2-1977; 8-15-1977 by L.L. No. 16-1977]

A. No person or persons shall keep or house horses, cattle, sheep, swine, poultry, pigeons or any other animals or bees other than household pets within the limits of the Village of East Aurora without a permit from the Board of Trustees, after investigation, that the keeping of the animal or animals or bees in question will not be objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. [Amended 3-19-1984 by L.L. No. 8-1984]

B. Any person or persons wishing to keep or house hens (five or fewer in number) can forego a public hearing by obtaining signatures of approval from all residents whose properties abut (“abut” defined as: an area of land that is next to or has a common boundary with) the property of that person or persons. In addition, the applicants must obtain the signatures of any residents whose home is within 225 feet of the area in which the hens will be located, even if the property does not directly abut the applicants’ property. If any of the residents whose properties meet either of these criteria do not give a signature of approval, the application for hens will move to a public hearing. Applicants must provide a GIS view of their property and all abutting properties, and must also include a GIS view of all properties located within 225 feet of the location of the hens (GIS maps found [here](#)), as well as the signatures of residents mentioned above (using [this form](#)), with their application.

C. No person or persons shall keep or maintain three or more dogs in any one dwelling unit, as defined in Chapter [285](#) of the Code of the Village of East Aurora, or in any one building, as defined in Chapter [285](#) of the said Code, within the limits of the Village of East Aurora without a permit from the Board of Trustees. Such permit may be granted if it shall appear to the Board of Trustees, after investigation, that the keeping of the dogs in question will not be objectionable or offensive by reason of noise, smell or other cause. Such a permit shall be revocable at any time by the Board of Trustees. No resident of any two-family dwelling, multiple dwelling, townhouse or apartment house shall keep more than one dog in or on such premises.

[Amended 3-14-2006 by L.L. No. 1-2006]

D. The fee for the permits herein provided for shall be as provided for in Chapter [137](#), Article [II](#), of this Code.

[Added 5-5-1986 by L.L. No. 11-1986]

Good afternoon Cathie,

With the recent transfer of Brian "Gordy" Halt to the Working Crew Chief position in the Water Dept., I posted the position for the Meter Reader/Caretaker position as per the current CSEA agreement.

I would like to recommend Gavin Menz for the vacant Meter Reader/Caretaker position.

Job Title – Meter Reader/Caretaker

Start Date – 9/22/2020

Rate of Pay - \$23.32 (80% of full rate)

G/L account – 01.1620.110

Probationary period – 120 working days (per CSEA contract)

Matthew J. Hoeh

Supt of Public Works

Village of East Aurora

Budget Transfers	2019-2020				
TO			From		
A.5.1010.0110	Board of Trustees Salaries and	\$1	A.5.1010.0440	Board of Trustees training tr	\$1
A.5.1325.0126	Village Administrator deferred c	\$3,376	A.5.1325.0110	Village Administrator salaries	\$3,376
A.5.1325.0403	Village Administrator Office sup	\$373	A.5.1325.0200	Village Administrator equipm	\$373
A.5.1325.0434	Village Administrator Maint. Tel	\$182	A.5.1325.0420	Village Administrator Contra	\$182
A.5.1380.0410	Fiscal Agent Fee-Fiscal Agent f	\$412	A.5.1380.0411	Fiscal Agent Fee- EFC adm	\$412
A.5.1480.0110	Public Info Services-webmaste	\$1	A.5.1480.0200	Public Info Services-equipm	\$1
A.5.1490.0100	Public Works Admin-Salaries	\$1,957	A.5.1640.0110	Central Garage-Salaries	\$1,957
A.5.1490.0126	Public Works-Admin-Deferred C	\$1,267	A.5.1640.0140	Central Garage-Overtime	\$1,267
A.5.1490.0420	Public Works Admin-office sup	\$841	A.5.1640.0141	Central Garage-Overtime	\$841
A.5.1490.0404	Public Works Admin-maintenan	\$367	A.5.1490.0434	Public Works Admin-telephd	\$367
A.5.1640.0460	Central Garage-Vehicle Maint.	\$2,942	A.5.1640.0450	Central Garage-Gas,oil and	\$2,942
A.5.1670.0403	Central Printing and Mailing	\$127	A.5.1670.0420	Central Printing and Mialing	\$127
A.5.1950.0410	Special Asses on Village Prop-	\$8,544	A.5.1950.0400	Special Asses on Village Pro	\$8,544
A.5.3120.0110	Police Dept-Salaries and Wage	\$45,258	A.5.3120.0120	Police Dept.-Wages-Patrol	\$45,258
A.5.3120.0450	Police Dept-Office Supplies	\$5,198	A.5.3120.0121	Police Dept.-Wages-Patrol	\$5,198
A.5.3120.0404	Police Dept-Gas,Oil and Greas	\$205	A.5.3120.0460	Police Dept.-Vehic. Maint. P	\$205
A.5.3120.0465	Police Dept-Accident Repairs	\$8,642	A.5.3310.0110	Traffic Control-Salaries	\$8,642
A.5.3410.0110	Fire Dept-Salaries-DPW Mehar	\$1,151	A.5.3410.0200	Fire Dept.-Equipment	\$1,151
A.5.3410.0434	Fire Dept-Salaries-Telephone	\$3	A.5.3410.0433	Fire Dept.-Water	\$3
A.5.3410.0450	Fire Dept-Salaries-Gas, Oil, Gr	\$94	A.5.3410.0434	Fire Dept.-Travel, Training, I	\$94
A.5.3410.0470	Fire Dept-Salaries-Janatorial S	\$26	A.5.3410.0460	Fire Dept.-Vehic. Maint.	\$26
A.5.3420.0130	Police and Fire Dispt.-Part time	\$3,487	A.5.3420.0140	Police and Fire Dispt.-OT	\$3,487
A.5.5110.0126	Street Maint-Deferr. Comp	\$2,604	A.5.5110.0200	Street Maint.-Equipment	\$2,604
A.5.5182.0431	Street Lighting-Electric	\$11,896	A.5.5110.0410	Street Maint.-OT	\$11,896
A.5.8160.0410	Refuse and Garbage	\$3,164	A.5.8160.0480	Refuse and Garbage-Misc.	\$3,164
A.5.9045.0804	Life Ins.-Life Ins. Retirees	\$298	A.5.9060.0805	Hospital and Medical Ins.-He	\$298
A.5.9061.0807	Dental Ins. -Dental Ins.	\$2,440	A.5.9060.0806	Hospital and Medical Ins.-He	\$2,440
A.5.9062.0808	Optical-Optical	\$573	A.5.9060.0806	Hospital and Medical Ins.-He	\$573
A.5.9710.0712	2018 Ladder Truck Bond Intere	\$701	A.5.9730.0600	BOND BAN-Fire Station Bar	\$701
F.5.1380.0410	Fiscal Agent Fee-Fin Adv and C	\$12,700	F.5.8320.0470	Source of Supply-Bulk Purch	\$12,700
F.51620.0432	Building-Gas	\$487	F.5.8310.0110	Water Admin-salaries and w	\$487
F.5.9045.0803	Life Insur.	\$12	F.5.9045.0804	Life Insur.-Life Insur.-Retiree	\$12

Budget Transfers	2020-2021				
TO			From		
A.5.51100.0420	Streets - Road Materials	\$22,000	A.5.8140.0200	Storm Sewer -equipment	\$22,000

**BUILDING DEPARTMENT**  
Town of Aurora/Village of East Aurora  
300 Gleed Avenue, East Aurora, NY  
Phone (716) 652-7591

Permit # \_\_\_\_\_  
Reissued \_\_\_\_\_  
Date \_\_\_\_\_

**APPLICATION FOR DEMOLITION**

*brianfischer@cox.net*

Property Owner Name Brian Fischer Phone # 949-422-5113  
Property Address 326 Olean St, East Aurora, NY 14052  
SBL # \_\_\_\_\_ Zoning District \_\_\_\_\_  
Applicant (if not Owner) Durable Demolition, LLC Phone # 716-957-2604

6. Brief description of building to be demolished: detached garage
7. Use:  Residential  Commercial
8. Size of demolished building \_\_\_\_\_ ft wide \_\_\_\_\_ ft long \_\_\_\_\_ ft high 800 Total sq ft
4. Zone SFR
5. Name of Contractor Durable Demolition, LLC  
Address of Contractor Po Box 71, Lockport, NY 14095 Phone # 716-957-2604
6. Contractors GL/WC/Disability Insurance Certificates with Town & Village as Certificate holder Yes/No
7. Disconnect Required:  WATER  SEWER  ELECTRIC  GAS
8. Water use needed for dust control: Yes/No Yes

**Village of East Aurora Requirements:**

- Is the building over 50 years old? Yes *> 500 sq ft yes.* \*If Yes, please attach Historic Preservation Committee addendum
- Is Development Plan Required? Yes \*If Yes: date approved: \_\_\_\_\_ Conditions: Yes/No  
(\*If Yes, please attach)

**IMPORTANT**

- Site Plan or Survey showing lot and buildings on premises, relationship to adjoining premises or public streets or areas, and giving a detailed description of layout of property **must be submitted with this application**. Indicate distance to nearest building on adjoining lot.
- A written report from a licensed exterminator regarding extermination **must be submitted with application** if applicable.
- Written verification that all utilities (ie. gas, electric, water, and sewer) have been properly shut off and disconnected, **must be submitted with application**.
- No work may commence until an asbestos survey is completed and filed with the commissioner of NYS Dept of Labor in accordance with the Industrial code 56 and the rules and regulations of the Dept of Labor (submit copy to this Dept)
- Debris, including any in-ground storage tanks, must be systematically removed from the site and not allowed to pile up or cause any obstruction.
- Demolition shall be carried out during daylight hours only on normal workdays.
- No explosives can be used in connection with demolition of buildings or structures unless a special permit is first obtained by Village Board of Trustees (village).
- All cellars and basements of demolished buildings or structures shall be filled in and made safe and causing the surface of the location to be on level with the surrounding premises.

(continued on back...)

APPLICATION IS HEREBY MADE to the Code Enforcement Officer for the issuance of a Building Permit pursuant to the NEW YORK UNIFORM FIRE PREVENTION AND BUILDING CODE for the construction of buildings, additions and alterations, as herein described. The applicant agrees to comply with all applicable codes, laws, and regulations. The undersigned hereby certifies that all of the information contained in this application is correct and true.

Owner Name Durable Demolition, LLC  
(Contractor and Corp/LLC must complete affidavit on next page to sign as owner's agent)

Telephone 716-957-2604 E-mail durable demolition@gmail.com

Don J. [Signature] Mary Zwickler 7-29-2020  
SIGNATURE OF OWNER DATE

Town or Village	Bldg Dept	ZBA
Permit Fee \$ <u>50.00</u>	Reviewed by _____	Reason _____
	Appr on _____	Approved/Denied on _____
		Case # _____
..... Signature of Code Enforcement Officer		
Receipt is hereby acknowledged of the sum of \$..... equal to the fees schedule established by the Town Board of the Town of Aurora NY..... TC/DTC Date: _____ Receipt _____		

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>			
Name of Action or Project: <span style="font-size: 1.5em;">Demo of Barn</span>			
Project Location (describe, and attach a location map): <span style="font-size: 1.5em;">326 Olean</span>			
Brief Description of Proposed Action: <span style="font-size: 1.5em;">tear down barn</span>			
Name of Applicant or Sponsor: <span style="font-size: 1.5em;">Amy Fischer</span>		Telephone:	
		E-Mail:	
Address: <span style="font-size: 1.5em;">26 Buffalo Rd</span>			
City/PO: <span style="font-size: 1.5em;">East Aurora NY</span>		State: <span style="font-size: 1.5em;">NY</span>	Zip Code: <span style="font-size: 1.5em;">14052</span>
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO    YES
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<input checked="" type="checkbox"/> <input type="checkbox"/>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			NO    YES
			<input checked="" type="checkbox"/> <input type="checkbox"/>
3.a. Total acreage of the site of the proposed action?		<u>  .25  </u> acres	
b. Total acreage to be physically disturbed?		_____ acres	
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_____ acres	
4. Check all land uses that occur on, adjoining and near the proposed action.			
<input type="checkbox"/> Urban <input type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other (specify): _____ <input type="checkbox"/> Parkland			

5. Is the proposed action, a. A permitted use under the zoning regulations?	NO	YES	N/A
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		NO	YES
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation service(s) available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?  If No, describe method for providing potable water: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?  If No, describe method for providing wastewater treatment: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places? b. Is the proposed action located in an archeological sensitive area?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
16. Is the project site located in the 100 year flood plain?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes, a. Will storm water discharges flow to adjacent properties? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe: _____	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)? If Yes, explain purpose and size: _____ _____	NO	YES
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____ _____	NO	YES
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____ _____	NO	YES
<b>I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>		
Applicant/sponsor name: <u>Amy Fischer</u> Signature: <u>Amy Fischer</u>	Date: <u>7/27/20</u>	

Duration Demolition to  
act on our behalf  
Amy & Brian Fisher regarding  
326 Ocean East Aurora  
Re: Barn Tear Down.

Amy Fisher

ADDENDUM TO APPLICATION FOR DEMOLITION

VILLAGE OF EAST AURORA

EAST AURORA HISTORIC PRESERVATION COMMISSION

Village Code §112-2(A) requires that, if a property owner wishes to demolish a building or structure that is fifty or more years in age, the demolition application must be referred to the East Aurora Historic Preservation Commission (HPC) to ascertain whether the property may have some historic significance of which the Village Board should be aware in reviewing the demolition application. The purpose of this addendum is to elicit basic information germane to the HPC's input. It is the practice of the HPC to place any demolition application that is referred to it for this purpose upon the HPC's meeting agenda for discussion. The applicant will be notified of the meeting, at which the applicant's attendance is encouraged but not mandatory. In order to furnish informed input to the Village Board, **in its discretion the HPC may require additional information or diligence beyond that set forth in this addendum.**

The following reference sources may be of assistance in completing this addendum: (i) Aurora Town Historian ([www.townofaurora.com/departments/historian](http://www.townofaurora.com/departments/historian)); (ii) your abstract of title; (iii) property file in Village Clerk's office; (iv) real property tax records ([www2.erie.gov/ecrpts](http://www2.erie.gov/ecrpts)); (v) Erie County Clerk's Office.

You are encouraged to consult with the Aurora Town/Village Historian to investigate the historical use and historical significance of the property, both of which are required in this application. Doing so may shorten the HPC's review of your application.

**NOTE:** This addendum is not intended to be used if the property in question is a local landmark or is within a historic district as designated under Village Code Chapter 156. If a property is so designated, then the property owner must submit to the HPC an Application for Certificate of Appropriateness. This form and instructions are available on the Village website.

Property Address: 326 Olean Rd

Property Owner/Applicant Name: Amy & Brian Fisher

Property Owner Contact Information (address, telephone and email):

714-743-6103 | 949-422-5113

① 26 Buffalo Rd / East Aurora NY 14052

② 5 Joyeuse Laguna Niguel CA 92677  
brian.fisher@cox.net

*Provide information as follows to the best of your knowledge. This addendum should be accompanied by a photograph of the property.*

Year of Construction: 1930 per Assessor Records

If architect designed, name of architect: \_\_\_\_\_

Names of original and subsequent owners, and dates of ownership if known:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the historic use of the property?  
\_\_\_\_\_  
\_\_\_\_\_

To the best of your knowledge, is there any historic significance associated with the property?

Yes /  No

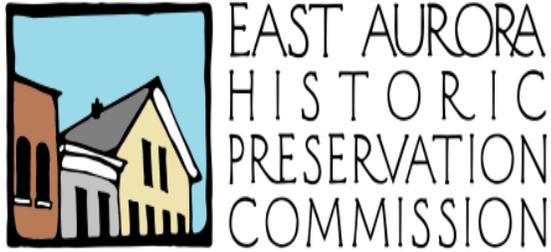
If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you consult with the Aurora Town/Village Historian about the property's historical use and historical significance?

Yes /  No

Applicant hereby certifies that, to the best of applicant's knowledge, information and belief, the information set forth above is accurate and complete.

Applicant's Signature:  Date: \_\_\_\_\_



## **Site Visit**

### **326 Olean Road**

On Monday, August 17, 2020 Patrick Capruso of the East Aurora Historic Preservation Commission conducted a site visit at 326 Olean Road to evaluate the conditions of deterioration at the barn located on the property. Capruso was joined by Town of Aurora Assistance Code Enforcement Officer Elizabeth Cassidy. Capruso and Cassidy surveyed the barn's exterior façades and visible portions of the interior documenting existing conditions with digital photographs. William Kramer, Town of Code Enforcement Officer, was also on site.

## **Building Description**

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The side-gabled barn located at 326 Olean Road features a steep pitched, hipped roof with exposed rafters visible at the soffit of the wide eave overhangs. This two-story massing is clad in flush, vertical wooden board siding with tongue-and-groove joints. Two wooden, overhead garage doors serve as the primary entrances on the west façade. Wide, horizontal boards frame the top of each door distinguishing the first and second floors. The north façade features a fixed window with two lights. The glazing at the top light has been replaced with plywood. A single-story addition extends off of the south façade. The roof of the side-gabled barn is clad in composition sheets with wood shingles visible underneath.

It appears that at least one, but potentially two half-gabled shed additions have been built off of the east and south elevations of the original barn. The one-story additions are clad in simple horizontal drop wood boards. The north façade features two fixed windows and an overhead door echoing the fenestration of the original barn.

## **Findings**

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The barn at 326 Olean Road has lost most of its intended structural, waterproofing and aesthetic function. The side-gabled roof has collapsed and the second story

vertical wood board siding has become loose and displaced. Several vertical boards are missing. Openings in the roof and cladding has allowed for water infiltration, subsequent floorboard rot and significant biological growth on the second floor. The second floor is no longer structurally sound.

The wood cladding at the half-gabled shed portion of the barn has also rotted and weathered. The north façade has warped significantly and cladding at the southeast corner is missing completely. Sections of the south façade are no longer resting on the foundation. Several window panes are missing on the south façade and both windows are missing completely on the north façade.



**Figure 1:** Note the collapsed roof, missing and displaced vertical siding, rotted second story floorboard, biological growth and warped north façade.



**Figure 2:** Closeup of second story damage.



**Figure 3:** Closeup of rotted and weathered wood at the first floor of the west façade.



**Figure 4:** Deterioration at the southeast corner of the half-gabled shed addition.



**Figure 5:** Rotted wood no longer resting on its foundation at the south façade of the half-gabled shed addition.



*Figure 6:* Missing windows on the east façade of the half-gabled shed addition.

## **Conclusions and Preliminary Interpretations**

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Given the barn's current state of disrepair, its ineligibility for designation as a historic landmark based on the HPC's criteria and the fact that the barn is barely visible to the public, I recommend that the Demolition Application be approved.

Respectfully submitted by

A handwritten signature in black ink that reads "Patrick Capruso". The signature is written in a cursive, flowing style.

Patrick Capruso



**Meeting Date:** Wednesday, September 16, 2020

**Time:** 6:30 p.m.

**Place:** Aurora Town Hall, 300 Gleed Ave, East Aurora, NY, large meeting room

**326 Olean Street, Barn Demolition Permit Application**

Mr. Capruso presented his report of his and Code Enforcement Officer Liz Cassidy's site review of the 326 Olean Street barn (attached).

Michael Lennon made a motion to recommend approval of the demolition permit by the Village Board. Patrick Capruso seconded. Motion passed by unanimous vote, five (5) ayes.