

VILLAGE OF EAST AURORA  
Department of Public Works  
716.652.6057

**APPLICATION FOR CURB CUT**

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Office Use Only

Application Fee \$25.00  
Permit Fee \$200.00  
Zoning District \_\_\_\_\_

Date Fee Received \_\_\_\_\_  
Receipt # \_\_\_\_\_

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I/We \_\_\_\_\_ hereby make application for a curb cut at  
\_\_\_\_\_  
(Address)

Telephone No. \_\_\_\_\_  
under the supervision of an authorized agent of the Village of East Aurora.

Name of Contractor: \_\_\_\_\_  
Address of Contractor: \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_

NOTE: If County or State highway, attach respective permit.  
County Highway  Yes  No      New York State Highway  Yes  No  
If either of the above is checked "yes", is appropriate agency permit attached?  Yes  No

Date: \_\_\_\_\_ Signed: \_\_\_\_\_  
(Property Owner)

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Width of separate adjoining parcels: North \_\_\_ South \_\_\_ East \_\_\_ West \_\_\_  
Approved \_\_\_\_\_ Approved Method  A  B  C  
Disapproved \_\_\_\_\_  
If disapproved, refer to Village Board for Public Hearing.  
Village Board Action:  Approved (See attached)  Disapproved  
Date Curb Cut Completed : \_\_\_\_\_  
Inspected By: \_\_\_\_\_  
Disapproved: Reason \_\_\_\_\_  
Corrective Action Taken: \_\_\_\_\_

- A. Complete the application and submit to the Superintendent of Public Works at 400 Pine Street, East Aurora, NY 14052.
- B. The applicant must submit a current survey of the property and a site plan indicating the location and dimension of the proposed curb cut and any other existing curb cuts on the parcel.
- C. The work covered by this application may not be commenced before the authorization to proceed is granted.
- D. Upon approval of this application by the Superintendent of Public Works and verification that the application fee has been received and receipted at the Village Clerks Office, 571 Main Street, the Superintendent of Public Works will issue authorization to proceed with the curb cut.
- E. The office of the Department of Public Works (652-6057) shall be notified when work commences and for inspections pre and post placement of new curbing.
- F. If work to be performed is on a New York State Road or Erie County Highway, appropriate permits from those agencies must be attached to this application.
- G. I/We agree that all work relative to the curb cut shall be done in accordance with the attached specifications and drawings (Method A) on sheet #SCC-1 entitled "Village of East Aurora, Standard Curb Cuts" and sheet #SCC-2 entitled "Village of East Aurora, Standard Curb Cuts Sections", or (Method B) shall be diamond cut full curb thickness at the same angle as the driveway approach, or (Method C) the entire curb section shall be removed and replaced. The method to be used shall be as determined by the Superintendent of Public Works and such method is indicated on the curb cut application.

#### §223-3. Curb Cuts

No person shall cut a curb in the Village of East Aurora without obtaining a permit to do so from the Village Head of the Department of Public Works. The following regulations shall apply to curb cut permits:

- A. No curb cut shall be made within five (5) feet of the intersection of street property lines.
- B. In any R Single-Family Zoning District no curb cut shall exceed twenty (20) feet in length.
- C. In any zoning district other than an R Single-Family Residence District a curb cut may be permitted to a length not to exceed thirty-five (35) feet, in the discretion of the Superintendent of Public Works.
- D. There shall be a minimum distance of ten (10) feet between curb cuts.
- E. No curb cut shall be made within five (5) feet of the sideline of any separate parcel of property with a width of seventy (70) feet or more at the street line. In the case of a separate parcel of property with a width of less than seventy (70) feet at the street line a curb cut may be permitted to be made to a distance of less than five (5) feet of the side line thereof, in the discretion of the Superintendent of Public Works.
- F. On state, county and town roads, approval of the appropriate authority must be presented to the Village Superintendent of Public Works before a permit will be issued for a curb cut.
- G. Where in unusual circumstances extraordinary hardship would result from a strict adherence to these provisions, upon application to the Village Board of Trustees, a public hearing may be held by the said Village Board of Trustees which may thereafter grant such relief as will alleviate the hardship without violating the spirit of this chapter.